



Track & Field Instructions



Track & Field Coaches,

MaxPreps is excited to offer Arizona coaches its track & field application in partnership with the AIA.

With the system, MaxPreps will provide state track & field coaches with a team page and database access to display and maintain all their team information for a respective season.

For this season, Arizona coaches again will be responsible for:

1. Entering complete rosters into MaxPreps
2. Assigning their teams to the state-qualifying meets they are participating in
3. Declaring athletes for the state meet when the nomination window opens

Please do not create the state qualifying meets – those will be entered into MaxPreps for you. You will only assign your team to those meets. If you create any state qualifying meets it may cause issues during state declarations.

Please email your school/sport(s) to MaxPreps/AIA rep Alisa Dancer at adancer@maxpreps.com to get access to your team page. If you already have a MaxPreps account, login with your email address and password at MaxPreps.com. Next, click user icon in the upper right corner and click on your school name. That will take you to your coach admin.

RESULTS

Timers for the state-qualifying meets will be solely responsible for entering results, but they will not be able to do so unless a complete roster has been entered and the team has been assigned to the meet.

All results from the state-qualifying meets will be posted on each school's track & field team page, as well as on the MaxPreps leaderboards. Per the AIA, do not enter individual results from non-state qualifying meets. They will be deleted from the system.

ROSTERS & MEET SCHEDULES

To enter your roster & meets click on the user icon at the top right of any MaxPreps page after you are logged in. Then click on your school name.

Entering Roster: Once in your coach admin, click on "Roster" (as highlighted in picture below) in the menu bar. You can enter your roster manually or copy last year's roster which will advance everyone one year and remove last year's seniors. Then you will only need to add new roster members.

Agua Fria Owls
530 E Riley Dr., Avondale, AZ 85323
Boys Varsity Swimming Fall 19-20 | Overall 0-0-0 | Section 0-0-0

Home | Roster | Schedule | Stats | Messaging | Rankings | Standings



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Entering Schedules: The AIA will provide MaxPreps the list of qualifying meets and they will be loaded into your schedule prior to the season start. Please do not create or add additional meets. If a state-qualifying meet is not listed, please contact the AIA for it to be included.

Assigning Team to Qualifying Meets:

To add your team to one of the meets, click on the “Schedule” link in your coach admin and select “Schedule a Meet”. You will then choose if this is a dual or multi-team meet. For multi-team meets, you will be shown a list of events already created. Please select the appropriate meet and remember not to create state qualifying meets, only attach your team to already existing ones.

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Home Roster **Schedule** Stats Messaging Rankings Standings Video

Schedule

Key

- Conference
- Non-Conference
- Playoff
- ⚠ Alert
- 👍 Stats Entered
- NO Stats Entered
- 🔄 Connected to Hu

Season 19-20 Schedule a Meet

Overall 0-0 League 0-0 1st 2nd 3rd

All Meets Conference Meets Non-Conference Meets Playoff Meets


Date & Time	Opponent & Location	Details	Edit
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STATE LEADERBOARDS

All results imported by meet managers will be viewable on MaxPreps.com. To view the statewide leaderboards go to the MaxPreps Arizona page, and at the state page select Stat Leaders on the left side of the page. [Boys Leaderboard](#) | [Girls Leaderboard](#)



Track & Field Instructions

Tell Us Who Qualified For State

The AZ Interscholastic Assn. uses MaxPreps to collect the names of all the athletes who have qualified to compete in state championships.

Submission deadline: Apr 22, 2022

[GET STARTED](#)

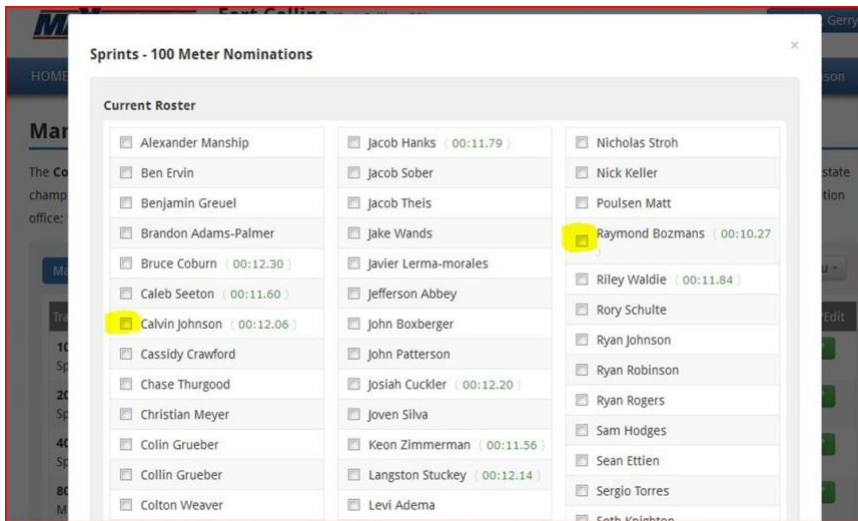
STATE NOMINATION PROCESS

When the state nomination window is open, you can login to your coach admin to make declarations. Click the Get Started button in the AIA State Declarations box.

EVENTS

To make a state entry in an event (meaning you are entering that athlete into that event), click on the green pencil icon next to that event (pictured to the right).

Swimming Events	Declared Athletes	Add/Edit
200 Medley Relay		
200 Free		
200 Individual Medley		
50 Free		



Sprints - 100 Meter Nominations

Current Roster

<input type="checkbox"/> Alexander Manship	<input type="checkbox"/> Jacob Hanks (00:11.79)	<input type="checkbox"/> Nicholas Stroh
<input type="checkbox"/> Ben Ervin	<input type="checkbox"/> Jacob Sober	<input type="checkbox"/> Nick Keller
<input type="checkbox"/> Benjamin Greuel	<input type="checkbox"/> Jacob Theis	<input type="checkbox"/> Poulsen Matt
<input type="checkbox"/> Brandon Adams-Palmer	<input type="checkbox"/> Jake Wands	<input checked="" type="checkbox"/> Raymond Bozmans (00:10.27)
<input type="checkbox"/> Bruce Coburn (00:12.30)	<input type="checkbox"/> Javier Lerma-morales	<input type="checkbox"/> Riley Waldie (00:11.84)
<input type="checkbox"/> Caleb Seeton (00:11.60)	<input type="checkbox"/> Jefferson Abbey	<input type="checkbox"/> Rory Schulte
<input checked="" type="checkbox"/> Calvin Johnson (00:12.06)	<input type="checkbox"/> John Boxberger	<input type="checkbox"/> Ryan Johnson
<input type="checkbox"/> Cassidy Crawford	<input type="checkbox"/> John Patterson	<input type="checkbox"/> Ryan Robinson
<input type="checkbox"/> Chase Thurgood	<input type="checkbox"/> Josiah Cuckler (00:12.20)	<input type="checkbox"/> Ryan Rogers
<input type="checkbox"/> Christian Meyer	<input type="checkbox"/> Joven Silva	<input type="checkbox"/> Sam Hodges
<input type="checkbox"/> Colin Grueber	<input type="checkbox"/> Keon Zimmerman (00:11.56)	<input type="checkbox"/> Sean Ettien
<input type="checkbox"/> Collin Grueber	<input type="checkbox"/> Langston Stuckey (00:12.14)	<input type="checkbox"/> Sergio Torres
<input type="checkbox"/> Colton Weaver	<input type="checkbox"/> Levi Adema	<input type="checkbox"/> Cath Keighton

NOMINATE ATHLETES

Your roster will display, along with the best time your athlete achieved in that event.

Check the box next to that athlete's name and hit "Save". Complete for all events in which you have a competing athlete. Please note: it is your responsibility to ensure that you enter only athletes who have achieved state qualification standards as determined by the AIA. Only times that meet the qualifying standard as determined by the AIA at a listed qualifying event should appear on the nominations page.

Please print or take a screenshot of your nominations once you are done making nominations using the Menu-Print option. This is your verification you completed the process as directed in case there are any questions.

You can edit the selections as needed through the deadline. You can double check your declarations by clicking the "Roster View", but remember to screenshot/PDF any changes.