



**MINUTES
EXECUTIVE BOARD MEETING
February 22, 2011**

In accordance with Article 6, Section 6.3, Paragraph 6.3.1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a regular meeting of the Executive Board was held on Tuesday, February 22, 2011 at the AIA office located at 7007 North 18th Street in Phoenix, Arizona.

President Cindy Riley called the meeting to order at 8:30 a.m.

Members in Attendance:

Ken VanWinkle, 1A Conference (Heber-Overgaard Unified)
Bob Kosower, CAA, 2A Conference (Phoenix Country Day School)
Derek Fahleson, CAA, 3A Conference (Estrella Foothills High School)
Arthur Wagner, CAA, 4A Conference (Higley Unified School District)
Michael Bejarano, CAA, 5A Conference (Ironwood Ridge High School)
Cindy Riley, CAA, Arizona Interscholastic Athletic Administrators Association
(Desert Christian High School)
David Woodall, Ed.D., Arizona School Administrators (Benson Unified School District)
Bill Gahn, AdvancED (Deer Valley Unified School District)
Harold Slemmer, Ed.D. AIA Executive Director

Members Absent:

Mike DeLaO, Arizona School Boards Association (Safford Unified School District)

AIA Staff Present:

Mark Mignella, Legal Counsel
Chuck Schmidt, Chief Operating Officer
Denise Doser, Director of Accounting
David Hines, Tournament Coordinator
Michele Staples, Tournament Coordinator
Brian Bolitho, Director of Business Media
Lorie Tranter, Executive Assistant

Guests:

Joe Farnsworth, Pima District
Kalem Norton, Pima
Bart Judd, Pima
L. Richard Polley, Chandler Prep
Jay Heiler, Great Hearts Academy
Mark Goodman, St. David
Reynaldo Peru, Betty Fairfax
Jim Threadgill, Glendale District
Steve Hogen, Mesa District
John Carlson, Chandler District
Mike Sivertson, Centennial
Dwayne Folsom, Shadow Ridge

Tom Horyza, Veritas
Will Munsil, Scottsdale Prep
Nora Gutierrez, Phoenix Union District
Laura Telles, North
Steve Kuipers, Camelback

LEADERSHIP MATTERS – Board Member Art Wagner shared *Five Effective Leadership Behaviors (ATROC)* by Ed Rose with the Executive Board.

APPROVAL OF MINUTES

The minutes from the following Executive Board meetings were **approved**:

- ✓ January 18, 2011 meeting.
- ✓ February 8, 2011 special meeting

CONSENT AGENDA ITEMS

On a motion duly made, seconded and unanimously carried, the Executive Board **approved** the following consent agenda items:

AIA Lifetime Passes

Patrick Dallabetta	Mayer Unified	Retired
Dale Larsen	Holbrook	25 years
Kevin Uden	Parker	Retired

Requests for AIA Sanction / Intrastate And Interstate Activities – 2010-2011 Master Calendar Addendum

In accordance with Article 10, Section 10.1 of the AIA Bylaws, the Executive Board approved the sanction requests for the intrastate and interstate activities reflected in the 2010-2011 Master Calendar. The master calendar is posted online at <http://www.aiaonline.org/calendar/?id=5>.

The Master Calendar, which is prepared by the AIA for its member schools, reflects activities (events) that have been sanctioned by the AIA Executive Board. It is the responsibility of each member school to limit its participation in these sanctioned activities to the maximum number of contests set forth in the AIA Bylaws.

Non-Sanctioned Activities – 2010-2011 Informational Calendar Addendum

The Executive Board accepted the calendar placement requests for the non-sanctioned activities reflected in the 2010-2011 Informational Calendar.

The Informational Calendar, which is prepared by the AIA as a convenience for its member schools, reflects non-sanctioned activities, which do not fall under AIA jurisdiction. The Informational Calendar is posted online at <http://www.aiaonline.org/calendar/?id=2>.

CONSENT AGENDA ITEMS – Cont'd

Cancellation Requests – Varsity Contests and/or Programs

In accordance with Article 11, Section 11.4, Paragraph 11.4.3, Subparagraph 11.4.3.1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity program that could have a bearing on regional or state playoffs:

Ray (2A) Varsity Boys' Golf Program

Conference/Region Meeting Agendas and Minutes

1A North Agenda – January 13, 2011
1A Conference Agenda – February 12, 2011
Audit & Finance Committee Agenda – February 7, 2011
4A East Sky Region Agenda – March 3, 2011
Additional Meeting – 4A Conference – March 7, 2011
3A Conference Agenda – February 24, 2011

FINANCIAL REPORTS

In accordance with Article 6, Section 6.5, Paragraph 6.5.15 of the AIA Bylaws, the Executive Board **approved** the following financial reports:

- ✓ Financial Report for January 2011
- ✓ Revised 2010-2011 Budget

Board Member Derek Fahleson thanked Ms. Doser and staff for their efficiency in paying workers within one week of an event worked.

LEGAL COUNSEL REPORT

On a motion duly made, seconded and carried, President Riley, in accordance with Article 6, Section 6.3, Paragraph 6.3.3, Subparagraph 6.3.3.2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

- ✓ 10:15 a.m. to 11:30 a.m.

PIMA HIGH SCHOOL - REVIEW DECISION – 8-MAN FOOTBALL

Executive Board Action (Special Meeting February 8, 2011)

On a motion duly made, seconded and carried, the Board **denied** the division placement of Veritas, Pima, Chandler Prep and Scottsdale Prep based on the recommendation from the Football Advisory Committee, December 14, 2010 meeting. The committee recommended to the AIA Executive Board to limit enrollment of 8-man football teams to schools having less than 200 students.

Joseph Farnsworth, Superintendent, Pima District, addressed the board regarding Pima High School now being required to play 11-man football.

After much discussion, the following motion was made, seconded and carried:

Motion to allow Pima, Veritas, Chandler Prep and Scottsdale Prep to participate in 8-man football for the 2011-2012 – 2012-2013 block **only** based on initial placement before the rule change. Also, the Board is requesting from the Football Sports Advisory Committee the criteria that they used in their decision (rule change) for the 200+ number and any other criteria to be used in the future regarding 8-man football.

MEMBERSHIP COMMENTS

8-Man Football – The following individuals addressed the Board regarding their placement in 11-man football:

Jay Heiler, President – Great Hearts Academy
Rich Polley, Chandler Prep
Tom Horyza, Veritas Prep
Will Munsil, Scottsdale Prep

EXECUTIVE DIRECTOR REPORT

Dr. Slemmer provided the Board with a copy of the Legislative Council Agenda.

The NFHS Executive Director's Newsletter – February, 2011 – was presented to the Board. Noted were the following courses being developed in 2011 and their projected launch dates:

- Fundamentals of Coaching Track & Field (April)
- Hydration/Nutrition/Supplements (May)
- Inappropriate Relationships/Hazing/Bullying (June)
- Player/Fan Sportsmanship (July)
- Fundamentals of Coaching Boys Lacrosse (August)
- Fundamentals of Coaching Girls Lacrosse (September)
- Fundamentals of Coaching Golf (October)
- Principles of Strength and Conditioning (November)
- Coaching for Character (December)

Dr. Slemmer congratulated Mr. Schmidt on being selected as a 2011 recipient of the NFHS prestigious Citation Award. The Citation is one of the highest awards presented by the NFHS and is given annually to individuals who have made exemplary and significant contributions of long standing to high school sports and activities.

Dr. Slemmer and Mr. Schmidt shared with the Board the response from The Orme School of Arizona regarding eligibility concerns regarding foreign players. The Board directed Dr. Slemmer and Mr. Schmidt to seek additional information and report back to them at the March meeting.

Mr. Schmidt and Mr. Bolitho reported on computer scheduling. Note: Per direction from the AIA Executive Board on February 22, 2011, as advised by the developer and AIA Staff, in order to allow schedule requests of freedom games, dates for games will not be assigned until all freedom games are locked in. The Board was given instructions on how to view school schedules and add games. Refer to the following link:

http://www.aiaonline.org/story/uploads/School_Schedules_How_View_Add_Games_1298420977.pdf

Mr. Hines addressed the Board regarding Altitude Adjustments – Track & Field as requested by the Sports Advisory Committee. The Board agreed to the following recommendation from the committee:

For schools with an altitude of 4500 and above the following adjustments will be made:

- 2 seconds – 800
- 5 seconds – 1600
- 10 seconds – 3200

It was noted that these adjustment will be added to the Tournament Guide.

Dr. Slemmer noted that during a softball game last year, Thunderbird Adventist left the field of play due to religious reasons. The staff was directed to meet with Thunderbird Adventist to discuss Schedule adjustments for Friday and Saturday.

A Conflict of Interest Policy was shared with the Board for approval in March.

EXECUTIVE DIRECTOR REPORT – Cont'd

The Sports Medicine Advisory Committee shared with the Board updated copies of the 2011-2012 Annual Preparticipation Physical Examination (Form 15.7-A), the 2011-2012 Annual Preparticipation Physical Evaluation (Form 15.7-B) and a new Concussion Statement Form. On a motion duly made, seconded and carried, the Board **approved** the new/updated forms.

The Board was presented with a proposed Awards Matrix & Plan which will be taken back to the conferences for feedback and input. The objective of the proposed AIA Student and Coach Recognition Plan is to continue the recognition of students and coaches previously carried out by many regions and conferences, in an equitable, systematic and cost-effective approach.

LRG disbursements to participating schools were discussed. It was noted that by the end of March participating schools will be receiving their checks for licensed school clothing sold at local retailers – Walgreens, CVS, etc.

Mr. Schmidt reported on AIA's relationship with Special Olympics and future unified sports programs. He emphasized that Special Olympics does great things with kids. The official announcement between the AIA Academy and the Special Olympics will take place in March.

Discussion was held related to Under Performing Schools and student transfers. Dr. Slemmer stated that students must go through the hardship appeals process when transferring. Future hardship policies may be necessary when schools next year are graded by letters (D or F).

Open Discussion – Current Issues

5A Conference – Requested permission to meet on March 3, 2011 – 9:00 a.m. An agenda was requested prior to the meeting.

COMMITTEE SELECTION/DIVERSITY POLICY

On a motion duly made, seconded and unanimously carried, the Board **approved** the *Policies and Procedures for Appointments to AIA Committees* as follows and directed staff to create the application form:

- AIA Executive Board Position (Implement - 2011-2012) (Deadline May 1st)
- All other committees (Implement - 2012-2013)

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW REQUEST FOR HARDSHIP ELIGIBILITY – DOMICILE RULE - WARD OF THE COURT

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.5 of the AIA Bylaws, **approved** the following ward of the court request:

- ✓ Sabino High School

APPLICATION FOR FULL MEMBERSHIP

Imagine Prep @ Coolidge High School (3A), located at 1290 W. Vah Ki Inn Road, Coolidge, AZ, 85228, submitted a written application for full membership effective with the 2011-2012 school year. In accordance with Article 2, Section 2.2, Paragraphs 2.2.1 and 2.2.2 of the AIA Constitution, the Executive Board **accepted** the written application from Imagine Prep @ Coolidge High School and granted approval to proceed with an on-site evaluation.

APPLICATION FOR ASSOCIATE MEMBERSHIP

Nogales, Sonora Gante High School, located at Termopilas Kennedy Sn, Sonora, Mexico, requests acceptance as an AIA Associate Member effective with the 2011-2012 school year. In accordance with Article 2, Section 2.4 of the AIA Constitution, the Executive Board **accepted** Nogales, Sonora Gante High School as an associate member of the AIA effective with the 2011-2012 school year.

SCHOOL VIOLATIONS

Cibola High School reported a violation of the AIA Bylaws; namely,
Article 14. General Provisions, Section 14.2 Practice

Reported Violation: During the Christmas break, the Cibola wrestling coach had practice on Sunday, December 26, 2010.

School's Corrective Action: None listed.

Executive Board Action: Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Cibola High School **Wrestling Program** on **Advisement** for one year – 2/22/11-2/22/12.

Coconino High School reported a violation of the AIA Bylaws; namely,
Article 14. General Provisions, Section 14.4 Nonschool Participation

Reported Violation: Ineligible boys' soccer players. All three players participated in a week-end league outside of the AIA, but during the AIA season.

School's Corrective Action: Contests forfeited.

Executive Board Action: Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Coconino High School **Boys' Soccer Program** on **Advisement** for one year – 2/22/11-2/22/12.

SCHOOL VIOLATIONS – Cont'd

Flagstaff High School reported a violation of the AIA Bylaws; namely, *Article 14. General Provisions, Section 14.4 Nonschool Participation*

Reported Violation:

Ineligible boys' soccer player. Student played in a Hispanic Men's League on Sunday, January 16, 2011. He then played with the high school team on Tuesday, January 18, 2011. Student was naïve and did not understand that he could not play with the men's league – he did not view it as club. Student and his father both indicated that he had played with this league prior to the high school season starting, but hadn't played with them lately except for this past Sunday.

School's Corrective Action:

Contests forfeited. Student notified of ineligibility. Currently, nonschool participation is covered in coaches meetings and at the beginning of each season with players. Will continue to educate both players and coaches. The Athletic Director will contact the Hispanic Men's League in town to educate them regarding this rule and explain how it hurts players/teams when they disregard or don't understand the rule.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Flagstaff High School **Boys' Soccer Program** on **Advisement** for one year – 2/22/11-2/22/12.

SCHOOL VIOLATIONS – Cont'd

Maricopa High School reported a violation of the AIA Bylaws; namely, *Article 14. General Provisions, Section 14.4 Nonschool Participation*

Reported Violation: Ineligible boys' soccer players. Ten (10) players participated in a pick-up game on Sunday, January 16, 2011 in Casa Grande. They then played against Seton Catholic the following Tuesday. The students and the parents admitted to knowing about the rule (most since middle school) and admitted to knowing they are violating the rule.

School's Corrective Action: Contests forfeited. Current procedures are in place. At the beginning of each season of sport, each athlete and parent must receive, read and sign-off of the MHS Athletic Handbook. Coaches have parent meetings and the handbook and eligibility packet are available on-line. A link to the AIA website is also available. Procedures that may be put into place: May have both the Athletic Handbook and the Eligibility Packet translated into Spanish for Spanish-speaking parents. For each pre-season meeting, have a script to which the coaches will read to ensure that these important rules are expressed verbally as well as in writing to all parents and players.

Executive Board Action: Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Maricopa High School **Boys' Soccer Program** on **Advisement** for one year – 2/22/11-2/22/12.

SCHOOL VIOLATIONS – Cont'd

Deer Valley High School reported a violation of the AIA Bylaws; namely, Article 15. Student Eligibility Rules, Section 15.7 Physical Examination Rule, Section 15.8 Parental or Legal Guardian Consent Rule

Reported Violation:

Ineligible boys' basketball player. Student was not cleared for competition. Student had a broken foot and was cleared to play by his doctor on January 3rd. The coach sent student to the trainer to get cleared for his broken foot and to show him his doctor's note. The coach then asked the trainer if he was cleared to play and the trainer said yes. The coach, being an off-campus coach, did not check to see if he had a clearance form and the trainer thought that the student had already been cleared because student had been watching practice for the past couple of months due to having a broken foot.

School's Corrective Action:

Contests forfeited. Revisiting process of educating off-campus coaches as well as Deer Valley's overall clearance procedure. Meetings have been held with head coaches, assistant coaches, athletic secretary, equipment person, and trainer to try to educate and create as many fail safes as possible so as to prevent this from happening again.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Deer Valley High School **Boys' Basketball Program** on **Warning** for one year – 2/22/11-2/22/12.

Bill Gahn abstained from voting.

SCHOOL VIOLATIONS – Cont'd

Mountain Pointe High School reported a violation of the AIA Bylaws; namely, *Article 15. Student Eligibility Rules, Section 15.7 Physical Examination Rule, Section 15.8 Parental or Legal Guardian Consent Rule*

Reported Violation: Ineligible girls' basketball player. Student was cleared to be a manager on 12/15/10 and had emergency medical cards on file with athletic office while rehabilitating a knee injury. Correspondence sent to coach on 11/29//10 stating student had not submitted completed packet. Student gained medical clearance from physician. Student participated in games on 2/1 and 2/4/11 without a physical packet on file with the athletic office.

School's Corrective Action: Contests forfeited.

Executive Board Action: Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Mountain Pointe High School **Activities Program** on **Warning** for one year – 2/22/11-2/22/12 and **denied** the appeal to rescind the forfeitures.

Note: Mountain Pointe appealed the forfeitures based on Rule 16.2.1.1

SCHOOL VIOLATIONS – Cont'd

Boulder Creek High School reported a violation of the AIA Bylaws; namely,
Article 16. Penalties and Appeals, Section 16.3 Sportsmanship Rule
Article 25. Soccer, Section 25.1 Rules

Reported Violation:

With just 30 seconds left in a boys' soccer contest against Willow Canyon, a Boulder Creek player fell to the ground in an apparent foul. This resulted in players getting into a fight on both teams. Boulder Creek also had three players leave the bench and enter into the confrontation. The confrontation consisted of multiple players throwing punches and kicking one another. Boulder Creek also had an injured player in the stands leave the spectator area and enter the field to confront the situation. Boulder Creek coaches entered the field to separate players from one another. The officials ended the contest.

School's Corrective Action:

Contests forfeited. The Boulder Creek athletic department is deeply saddened and embarrassed by the actions of the team. Seven players have been reprimanded with school consequences of five (5) days of suspension and a loss of 20% of their next athletic opportunities. Three (3) players also received an additional game or two games suspensions due to leaving the bench. The team captain has written apology letters to the Willow Canyon newspaper, Boulder Creek newspaper and to local community newspapers in the city of Anthem.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Boulder Creek High School **Boys' Soccer Program** on **Advisement** for one year – 2/22/11-2/22/12. The Board also complimented Boulder Creek for their thorough report.

Bill Gahn abstained from voting.

POSSIBLE UNREPORTED VIOLATION
CAMELBACK HIGH SCHOOL – BOYS' SOCCER GAME VS. NORTH

The following representatives entered the meeting and left upon completion of their presentation:

Nora Gutierrez, Assistant Superintendent - Phoenix Union District

Laura Telles, Principal - North

Steve Kuipers, Athletic Director - Camelback

Ms. Gutierrez responded to AIA's request to review the matter under AIA bylaws 2.6.2.1, 2.6.2.3, 16.3.2, 16.3.4 and Article 25. Reports were also given by Ms. Telles and Mr. Kuipers.

The Executive Board requested that PUHSD, Camelback and North review the incident and address the matter through the violation reporting process.

RESULTS OF HARDSHIP APPEALS COMMITTEE – SPRING SPORTS

Granted	-	26
Denied	-	09
Total	-	35

<u>School / Appeal</u>	<u>Granted / Denied</u>
Arcadia	Granted
Arcadia	Granted
Arcadia	Granted
Basha	Granted
Basha	Granted
Basha	Granted
Benson	Granted
Carl Hayden	Granted
Chaparral	Granted
Chaparral	Granted
Chino Valley	Granted
Cienega	Granted
Flowing Wells	Granted
Hamilton	Granted
Monument Valley	Granted
Mountain Pointe	Granted
Mountain Pointe	Granted
Perry	Granted
Prescott	Granted
Shadow Ridge	Granted
Shadow Ridge	Granted
Sunrise Mountain	Granted
Tanque Verde	Granted
Tolleson	Granted
Valley Christian	Granted
Vista Grande	Granted
Deer Valley	Denied
Gilbert	Denied
Horizon	Denied
Marcos de Niza	Denied
Marcos de Niza	Denied
Marcos de Niza	Denied
North	Denied
Northwest Christian	Denied
Shadow Ridge	Denied

HARDSHIP APPEALS

Rule: Article 15. Student Eligibility Rules, Section 15.14 Hardship

15.14 **HARDSHIP** - In individual hardship cases the AIA Executive Board or the Hardship Appeals Committee may, at their discretion and upon such terms and conditions as may be imposed, waive or modify the Enrollment Rule (Article 15,–Section 15.3, Paragraph 15.3.5 only), Domicile Rule (Article 15, Section 15.5), Maximum Participation Rule (Article 15, Section 15.9, Paragraph 15.9.1 only and/or Transfer Rule (Article 15, Section 15.10). The appeal shall initially be heard and decided by the Hardship Appeals Committee. The decision of the Hardship Appeals Committee shall be final unless appealed to the AIA Executive Board within ten days from the date of said decision. AIA Executive Board consideration of such appeals will take place only at a regularly scheduled monthly meeting. (See Article 6, Section 6.3 regarding procedures for meetings of the AIA Executive Board.) Procedures for appeals to the Hardship Appeals Committee shall be as determined by the AIA Executive Board.

The following representatives entered the meeting for a student eligibility appeal and left upon completion of their presentations:

Shadow Ridge Dwayne Folsom, Athletic Director, Parent, Grandparent and Student

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.14 of the AIA Bylaws, **granted / denied** the following hardship eligibility requests:

<u>School / Appeal</u>	<u>Granted/Denied</u>
Marcos de Niza	Granted
Marcos de Niza	Granted
Marcos de Niza	Granted
Shadow Ridge	Granted

EXECUTIVE DIRECTOR EVALUATION/REVIEW

On a motion duly made, seconded and unanimously carried, President Riley, in accordance with Article 6, Section 6.3, Paragraph 6.3.3, Subparagraph 6.3.3.2 of the AIA Constitution, called for Executive Session to review the Executive Director's Evaluation. Dr. Slemmer and all AIA staff members were excused from the meeting.

The Executive Board voted to **approve** Dr. Slemmer's evaluation.

EXECUTIVE BOARD INFORMATION

Dr. Slemmer provided the Executive Board with the following:

Articles:

- Championship week will bring fans, money (*The Daily Courier 1/29/11*)
- WIAA Bulletin (*February 2011*)

Letters/E-mails:

- Rick Johnson – Just One AD's Perspective (1/22/10)
- Colonel Jay Peter Gordon – Military Discounts

FUTURE DATES

March 4, 2011	AIA Legislative Council Meeting
March 21, 2011	AIA Executive Board Meeting
April 18, 2011	AIA Executive Board Meeting
April 22, 2011	Holiday – AIA Office Closed
May 16, 2011	AIA Executive Board Meeting
May 31, 2011	Holiday – AIA Office Closed

NEXT EXECUTIVE BOARD MEETING

In accordance with Article 6, Section 6.3, Paragraph 6.3.1 of the AIA Constitution, the next regular meeting of the AIA Executive Board will be held on Monday, March 21, 2011. The meeting will be held at the AIA office located at 7007 North 18th Street in Phoenix, Arizona.

Proposed items for the next Executive Board agenda must be received in the AIA office by Thursday, March 10, 2011.

There being no further business, and on a motion duly made, seconded and carried, the meeting adjourned at 5:15 p.m.

Respectfully submitted,

Harold Slemmer, Ed.D.
Executive Director