AIA Policies and Procedures Manual

Tournament: Budgets for Post Season Events

- **1ˢᵗ-2ⁿᵈ Round High Seed Sites – utilize pre-approved event budgets provided on website.**
  ③   If event will not exceed the pre-approved budget, it does not have to be submitted to the AIA Tournament Coordinator or Sports Administrator.

  ③   IT WILL BE ASSUMED THE EVENT WILL NOT EXCEED THE PRE-APPROVE BUDGET.

  https://aiaonline.org/athletics/budget-expense

- If not using Pre-Approved Budget, Site Director will submit budget for event to the respective AIA Tournament Coordinator (TC) for that sport *prior to the event*.

- AIA TC will adjust and/or approve and then return budget to Site Director.

- All budget change requests must be submitted to TC for approval prior to event.

- Budget templates for High Seed Sites and AIA Managed Sites are available on the website. https://aiaonline.org/athletics/budget-expense

- Tournament Employee

  - See Sectional & State Compensation Rate Charts for allowable staff positions and rates.

  - **High Seed Sites – TEAM SPORTS –** *(1ˢᵗ & 2ⁿᵈ Round unless otherwise approved)*

  - AIA Staff Managed Sites *(including Semi-Finals & Finals unless otherwise approved)*

Arizona Interscholastic Association: Established 1925
7007 N 18ᵗʰ St, Phoenix, AZ 85020-5552; www.aiaonline.org; 602.385.3810

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