2020 AIA State Individual Tennis

ADMINISTRATOR/COACH TOURNAMENT GUIDE

Schedule, Rules, Regulations, Instructions

AIA State Tournament Director
Ed Prudhomme
Phone: 623-979-1234

AIA Tennis Tournament Coordinator
Steve Harris
Email: sharris@aiaonline.org

AIA Sport Administrator
Dean Visser
Phone: (602) 385-3821
Email: dvisser@aiaonline.org
# Table of Contents

## 2020 AIA State Individual Tennis Tournament Guide

<table>
<thead>
<tr>
<th>Topic</th>
<th>Page Number(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Format/Scoring/Player Selection</td>
<td>3</td>
</tr>
<tr>
<td>Entry Forms</td>
<td>4,5</td>
</tr>
<tr>
<td>Seeding Information/Criteria</td>
<td>6</td>
</tr>
<tr>
<td>Seeding Meetings</td>
<td>7</td>
</tr>
<tr>
<td>Tournament Brackets/Sites</td>
<td>7</td>
</tr>
<tr>
<td>General Tournament Information</td>
<td>7</td>
</tr>
<tr>
<td>Approved Coaches and Match Coaching Rules</td>
<td>8</td>
</tr>
<tr>
<td>Dressing Facilities</td>
<td>8</td>
</tr>
<tr>
<td>Uniform Expectations</td>
<td>8</td>
</tr>
<tr>
<td>Rest Intervals</td>
<td>8</td>
</tr>
<tr>
<td>Awards</td>
<td>8</td>
</tr>
<tr>
<td>Inclement Weather/Departure from tournament site</td>
<td>9</td>
</tr>
<tr>
<td>Certified Athletic Trainer/Water and Ice Availability</td>
<td>9</td>
</tr>
<tr>
<td>Officials</td>
<td>9</td>
</tr>
<tr>
<td>Tennis Balls</td>
<td>9</td>
</tr>
<tr>
<td>Programs/Souvenirs</td>
<td>9</td>
</tr>
<tr>
<td>Admission Pricing</td>
<td>10</td>
</tr>
<tr>
<td>Free Admission Policy</td>
<td>10</td>
</tr>
<tr>
<td>Score Reporting /Site Director</td>
<td>10</td>
</tr>
<tr>
<td>ADA Policy/Azpreps365.com Video Streaming</td>
<td>10</td>
</tr>
</tbody>
</table>
2020 AIA State Individual Tournament Format

Three AIA Divisional State Individual Tennis Tournaments will be held, in accordance with the AIA Executive Board adopted State Tournament Reconfiguration.

- Each school that participates in AIA competitive tennis as a full member school has been placed in an AIA Executive Board approved division for the AIA Divisional State Individual Tennis Tournament.

- The AIA State Individual Tournament is a varsity competition tournament representing the top 32 singles players and the top 32 doubles teams.

2020 AIA State Individual Tournament Scoring

- Singles and Doubles matches will be the best two (2) out of three (3) sets with a full third set played in the event players split sets.

- A seven (7) point tiebreaker will be used at 6 all in singles and doubles matches.

PLAYER SELECTION

- All players must have participated in 50% of the matches they were eligible to play.

- (8) AUTOMATIC ENTRIES – Top 8 power ranked teams at the end of the season will enter one singles player and one doubles team for the individual tournament.

- (24) AT LARGE ENTRIES – The remaining 24 players and 24 doubles teams will be selected by the Tennis Advisory committee. All teams, including the top 8, can submit a tournament entry for a singles player and/or a doubles team for consideration in to the draw.

- The information on the entry form is critical in assisting the Tennis Advisory Committee in selecting the strongest players for the Individual Championships. All coaches must fill out the entry forms with as much information to best advocate for their players.

- Entries can be submitted as early as March 30 but no later than 8 p.m. on Thursday, April 16, 2020.

TENNIS ADVISORY COMMITTEE

- The Tennis Advisory Committee will select the 24 strongest singles players and doubles teams to compete for the individual championships. Selections by the Tennis Advisory Committee are final, there are no appeals.

AIA Tennis Advisory Committee will utilize AIA Executive Board approved criteria for selection.

- Coaches completed State Entry form for State Tennis Tournament
- 2020 AIA Season Record (AIA 365 results)
- Head to Head Competition
- Previous State Tournament Results
- USTA Rank
Entry form  
SCAN AND SEND TO:  
sharris@aiaonline.org  
Must be submitted no later than 8:00 PM, Thursday, April 16, 2020.

AIA State Individual Tennis Tournament  
SINGLES Entry Form

Player’s Name: __________________________  __________________________
First                                                                 Last

School: ____________________________________________________________________

Singles flight or flights played in your Line-up: _____________  Season Record: __________

Singles matches played in AIA recognized Tournaments:

<table>
<thead>
<tr>
<th>Date</th>
<th>Flight</th>
<th>Opponent’s Name</th>
<th>School</th>
<th>Score</th>
<th>Tournament</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Provide additional information that will help both the Selection Committee and the Seeding Committee consider your player’s entry:

Does the Player have a USTA Ranking __________  UTR Ranking __________

Explain any significant wins (this season, in HS or USTA tournaments, head to head or indirect)
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

If your player has competed in less than 50% of the total regular season matches, please explain why and provide documentation.
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

If you believe your player should be seeded, explain why. ______________________________
Entry form  SCAN AND SEND TO: sharris@aiaonline.org
Must be submitted no later than 8:00PM, Thursday, April 16, 2020.

AIA State Individual Tennis Tournament
DOUBLES Entry Form

School _____________________________________ Date_______________________________

Doubles Team ______________________________ Double Team Season Record: _________ Flight this
                                   First name                                          Doubles Team played in your Line-up: ______
First name                                      Last name
                                                  ______________________________
                                                  First name                                      Last name

Matches Played as a Doubles TEAM: ___________ Doubles Team Season Record: _________ Flight this
Doubles Team played in your Line-up: ______

Doubles matches this team played in AIA recognized Tournaments:

<table>
<thead>
<tr>
<th>Date</th>
<th>Flight</th>
<th>Opponent’s Names</th>
<th>School</th>
<th>Scores</th>
<th>Place finished in tournament</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Player # 1 Name: _____________________________________________________________________ Singles position
Played in your Line-up: ______________ Player’s Season Record: __________

Player # 2 Name: _____________________________________________________________________ Singles position
Played in your Line-up: ______________ Player’s Season Record: __________

Provide additional information that will help both the Selection Committee and the Seeding
Committee consider your player’s entry:
Player #1 USTA Ranking ______________ Player #2 USTA Ranking ______________

Explain any significant wins for this Doubles TEAM this season, in HS tournaments, head to head or indirect.
______________________________________________________________________________
______________________________________________________________________________
______________________________________________________________________________

If either Team has competed in less than 50% of the total regular season matches, please explain why and provide
documentation.  _______________________________________________________________
______________________________________________________________________________

If you believe your Doubles TEAM should be seeded, explain why. __________________________
______________________________________________________________________________
SEEDING COMMITTEE

The Seeding Committee will consist of Varsity head coaches, from the divisions their players compete.

Following the selection of all players in the tournament by the Tennis Advisory Committee, the seeding of the players will be done by the Seeding committee. They will seed the top 8 Single players and top 8 Doubles teams according to their rank based on the criteria below. The other participants will be a computer blind draw.

AIA Tennis Advisory Committee and AIA Executive Board approved criteria will be utilized in the selection.

- Coaches completed State Entry form for State Tennis Tournament
- 2020 AIA Season Record (AIA 365 results)
- Head to Head Competition
- Previous State Tournament Results
- USTA Rank
- Coaches vote determines final seeding
- If any of the Top 8 seeds are from the same school, they will be seeded on opposite sides of the bracket.
- The entries that a coach submits are expected to compete until they are eliminated through play. Failure of a singles player or doubles team to compete as scheduled, except in an emergency or injury situation, may be considered a school violation of AIA bylaw; article 11.4.2.

A Singles Player or Doubles Team to be Considered for Seeding

The varsity coach presenting a player or doubles team’s seeding credentials needs to provide documentation at the seeding meeting of a match by match record account of that singles player or doubles team’s AIA regular season records. The record account will include the following:

- Player or players’ names
- Date of match/ Name of opposition player(s) and team/result
- Team position played in the match (1, 2 or 3 in singles, 1 or 2 in doubles)
- If competition occurred in an invitational, omit team position but record competition

If a varsity coach has a singles player or doubles team that they believe warrants being seeded as one of eight seeds on a bracket, it is imperative that the coach attend the seeding meeting to present their singles player or doubles team credentials for seeding.
Tennis Advisory Committee State Individual Tournament Selection Meeting:

- Thursday, April 23 @ 10am in AIA Board Room

2020 AIA State Individual Tournament Seeding Meetings (Varsity Head Coaches attend this meeting):

- Division I coaches seeding meeting: Saturday, April 25 @ 9am in AIA Board Room
- Division II coaches seeding meeting: Saturday, April 25 @ 11:30am in AIA Board Room
- Division III coaches seeding meeting: Saturday, April 25 @ 2pm in AIA Board Room

2020 AIA State Individual Tournament Brackets (including dates/locations/check in times):

The AIA State Individual Tennis Tournament brackets including sites, player bracket assignment and match check in times, are available at the following AIA365.com links; http://www.azpreps365.com/brackets/tennis-boys
http://www.azpreps365.com/brackets/tennis-girls

Tournament Dates are May 1 (Rounds 1 & 2), May 2 (Quarters & Semis) and May 4 (Finals)

GENERAL TOURNAMENT INFORMATION & Check in Times:

- All entrants are to report to the tournament table fifteen (15) minutes before listed check-in time. USTA default penalties are in effect.

- Rules shall be those of the current U.S. Tennis Association Official Rules of Tennis with exceptions noted in the AIA Constitution and Bylaws and these tournament instructions (note: see AIA bylaw exception listed below)

- ARTICLE 28, TENNIS (A.I.A. Bylaws) o 28.1.1 The rules in the current edition of the United States Tennis Association (USTA) Rules of Tennis & Cases and Decisions will apply in all matches.
  o 28.1.1.2 EXCEPTION; The following exceptions to the USTA Code of Conduct Rules shall apply:
    ▪ First offense is point penalty
    ▪ Second offense is game penalty
    ▪ Third offense is disqualification
    ▪ There is no carry over from one match to another.
  o 28.1.1.3 EXCEPTION; USTA injury rule shall apply:
    ▪ 5 minutes to get trainer (or coach) to court
    ▪ 2 minutes to diagnose injury or illness
    ▪ 3 minutes to treat
    ▪ 90 seconds on changeover does not count toward the above minutes □
    ▪ Lack of conditioning injuries is included in this rule.

- A practice or competition on the site of the AIA State Individual Championship Tournament, except for a regularly scheduled contest, is not permitted for seven (7) calendar days prior to the Region or State championship, except in the case of the host school. All serves will be taken during warm-up period. Play is continuous.
**Coaches and Coaching:**

- Only the school board approved head coach and one assistant coach will be allowed to coach.
- Coaching is allowed during 90 second changeovers starting with the first official changeover after the third game of each set.
- Coaching is allowed after each set.
- Coaching is done outside the court.
- Coaching is not allowed in between points or during a game.
- Coaching is not allowed during tiebreakers.
- Any violation shall result in forfeiture of the contest and elimination of the team or individual from that tournament as recommended by the Tournament Director.

- Coaches should provide the Site Director with a cell phone number where they can be reached in case one of their players needs attention or the tournament clerk needs to reach you on site.

**Dressing Facilities**

- All bathroom/dressing facilities are open to both teams and the general public.

**Uniforms**

- School identifiable issued uniforms must be worn.
- Participants must wear school administrative approved tennis appropriate clothing.

**Rest Intervals**

- There will be rest intervals between sets and between matches. The rest interval between matches will be at least one hour for singles and 30 minutes for doubles per USTA rules. The referee may lengthen the intervals due to weather or other justifiable conditions.
- USTA now specifies that “there shall be” a two-minute break at the end of each set (the time is determined from the last ball struck at the end of the set, to the first ball struck to begin the next set).
- There is no rest on the changeover after the first game of any set. All other changeovers players are entitled (as previously) to 90 seconds rest. (Again, the time is determined from the last ball struck at the end of the game, until the first ball struck to begin the next game).

**Awards**

Individual Tournament awards will be presented following the completion of the individual singles/double championship. If a player(s) cannot or does not attend the award ceremony, the awards can be picked up at the tournament site during the award ceremony by the player’s school coach or at the AIA office.
**Inclement weather and Departure from tournament site:**

In case of inclement weather, it is the coach’s responsibility to:
- Check with the Site Director to determine tournament schedule.
- Review with the Site Director the site and time of a coaches meeting in which possible changes of schedule for tournament play will be determined.
- Advise all participants that they shall not leave the tournament site prior to clearance from the Site Director.
- If a coach or participant fails to comply and a participant fails to appear for a scheduled match, the participant may be disqualified by the site director and/or the tournament director, and the tournament shall continue.

**Certified Athletic Trainers:**
There will be a certified athletic trainer at any AIA State Tennis Tournament site. Trainers are there for emergency situations only. Trainers do not tape or treat injuries.

**Water and Ice:**
Water and Gatorade will be provided at the tournament site. The certified athletic trainer will have ice and supplies to treat injuries. Please be sure players clean up any litter before leaving courts.

**Officials:**
Individual Tournament: AIA certified tennis officials will be employed for all of matches as "roving umpires" including semi-final/finals matches. (Officials indicate that player behavior needs to be addressed and encourage coaches to focus on this aspect with their players)

**Tennis Balls:**
Wilson is providing balls for the tournament.

**Programs and Souvenirs:**
Kukulski Brothers is the official supplier for AIA Programs and Souvenirs. Sale or distribution of AIA State Tournament related game programs, t-shirts or any other souvenirs by any individual or company other than the Kukulski Brothers at any AIA State Tournament playoff site or game is prohibited.

T-shirts, caps, etc. will be available at as many sites as possible.

Parents, spectators and participants want to see their school team picture and names included in the souvenir program. School coaches and athletic directors should make every effort to meet the posted AIA State Tennis Tournament program deadlines.

Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding AIA Team Pictures, Team Rosters, Programs, Souvenirs, or Digital Photography.
2020 ADMISSION

Neutral Site State Tournament Games:
$10.00 Adults
$5.00 High School Student with ID, Active Military and Seniors (62)
Including: Paseo Racquet Center, Mesa Tennis Center (Gene Autry), Phoenix Tennis Center and ASU

FREE ADMISSION
Children five or under
Players entered in the tournament (in identifiable school uniform) entering with their varsity on the day they are competing
All tournament workers
Media with AIA issued media credentials
AIA Lifetime Pass Holder and One Guest
AIA Complimentary Pass and One Guest

Photo ID required for AIA Pass Holder and all AIA Complimentary Passes

Note: If a player is eliminated, and their team is from out of Maricopa County and they have teammates still in the tournament that require the individual to stay in Maricopa County with the coach and teammates, they will be admitted free to the Saturday tournament event once they are identified with a photo ID on the singles or doubles tournament bracket.

Site Director Score Reporting
Call the following AIA Score Report phone number immediately following the contest to ensure proper posting of the AIA State Tournament Results: □ 602 385-3817 (24hr. report number)

ADA COMPLIANCE NOTICE

ADA NOTICE:
It is the policy of the Arizona Interscholastic Association not to discriminate on the basis of disability in admission to, access to, or operation of its programs, services and activities, or in its hiring and employment practices.
Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by making a request to the office staff. Requests should be made as early as possible to allow time to arrange the accommodation.

AIA ADA COMPLIANCE OFFICER:
Questions, concerns, complaints, or requests for additional information may be forwarded to the AIA ADA Compliance officer:

David Hines – Assistant Executive Director
Arizona Interscholastic Association, Inc.
7007 North 18th Street
Phoenix, Arizona, 85020
602-385-3810

AzPreps365.com Video Streaming: Any school wanting to video stream a playoff game in any round must contact Brian Bolitho, bbolitho@aiaonline.org. The exclusive rights for post season tournaments belongs to the NFHS Network; however schools may broadcast a first round through semi-final game through Azpreps365.com/NFHSNetwork.com and not have to pay a rights fee. Any school wishing to broadcast on a third party website will be subject to the rights fee of that sport.