



**MINUTES
EXECUTIVE BOARD MEETING
October 21, 2019**

In accordance with Article 6, Section 3, Paragraph 1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a regular meeting of the Executive Board was held on Monday, October 21, 2019 at the AIA office located at 7007 North 18th Street in Phoenix, Arizona.

President Jeannine Brandel called the meeting to order at 8:30 am.

Members in Attendance:

William Duarte, 1A Conference (Superior High School)
Mark Showers, 2A Conference (Camp Verde High School)
Toni Corona, CAA, 3A Conference (Safford High School)
Jeannine Brandel, 4A Conference (Flagstaff High School)
Zack Munoz, Ed.D, 6A Conference (Phoenix Union High School District)
Michael Fowler, Ed.D, CMAA, Arizona Interscholastic Athletic Administrators Association (Higley Unified School District)
Camille Casteel, Ed.D, Arizona School Administrators (Chandler Unified School District)
Jim Love, Arizona School Boards Association (Flowing Wells Unified School District)
Travis Udall, AdvancED (Round Valley Unified Schools)
David Hines, AIA Executive Director

Members not in Attendance:

Mark Cisterna, 5A Conference (Notre Dame Preparatory)

AIA Staff Present:

Mark Mignella, Legal Counsel
Joe Paddock, Assistant Executive Director
Brian Gessner, State Commissioner of Officials
Denise Doser, Director of Finance
Brian Bolitho, Director of Business Development
Dean Visser, Sports Administrator
Dan Nero, Tournament Coordinator
David Shapiro, Tournament Coordinator
Tayler Coady, Executive Assistant

Guests:

Jose Garcia, AzPreps365
Les Willsey, AzPreps365
Bruce Kipper, Tempe District
Aaron Frana, Mountain Pointe
Eric Pawlak, Valiant College Prep
Eric Larkin, Valiant College Prep
Brad Fischer, Joseph City
Anthony Totri, Az PBS
Casey Woodall, Morenci

John LeValley, Cronkiet News
Steve Wene, Arizona Lutheran
David Peter, Arizona Lutheran
Toni Badone, Cognia
Karl Gustafson, Cognia
Robert Armenta, Globe
Evelyn Wynn, Globe
Corey Newland, PVUSD

LEGAL COUNSEL REPORT

On a motion duly made, seconded and carried, President Brandel, in accordance with Article 6, Section 3, Paragraph 3, Subparagraph 2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

- ✓ 8:30 am – 9:00 am

APPROVAL OF MINUTES

The minutes from the following meetings were **approved**:

- September 23, 2019
- October 3, 2019 – Special Executive Board Meeting

CONSENT AGENDA ITEMS

On a motion made, seconded and carried, the Executive Board **approved** the following contest agenda items:

AIA Lifetime Passes

Jeffrey Griffin	Basha	25 years
Brent Brown	Marcos de Niza	25 years
Carlos Vega	McClintock	27 years
Ross Williams	Tuba City	29 years

Request for AIA Sanction / Intrastate and Interstate Activities – 2019-2020 Master Calendar

In accordance with Article 10, Section 1 of the AIA Bylaws, the Executive Board approved the sanction requests for the intrastate and interstate activities reflected in the 2018-2019 Master Calendar. The master calendar is posted online at <http://www.aiaonline.org/calendar/?id=5>.

The Master Calendar, which is prepared by the AIA for its member schools, reflects activities (events) that have been sanctioned by the AIA Executive Board. It is the responsibility of each member school to limit its participation in these sanctioned activities to the maximum number of contests set forth in the AIA Bylaws.

Conference/Region Meeting Agendas and Minutes

- Sportsmanship & Ethics Meeting Minutes – September 5, 2019

FINANCIAL REPORT

In accordance with Article 6, Section 5, Paragraph 15 of the AIA Bylaws, the Executive Board **approved** the following financial reports

- ✓ Financial Report for September 2019

MEMBERSHIP COMMENTS

Wrestling coaches discussed the concerns surrounding the new division alignments for the 2020-2022 block. Coaches from Valley Lutheran, Joseph City, Morenci and Arizona Lutheran all addressed the board with their concerns about certain larger 3A schools being dropped into Division IV. They asked the Executive Board and AIA Staff to take another look at the realignments and take it to the wrestling sports advisory committee for further discussion.

CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS

In accordance with Article 11, Section 4, Paragraph 3, Subparagraph 1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity, junior varsity, freshman program(s) that could have a bearing on regional or state playoffs:

<u>SCHOOL REQUESTING:</u>	<u>HEREBY CONSENT:</u>
1. Moon Valley	VAR Boys/Girls Golf contest w/ Lake Havasu, Glendale, Liberty
2. Carl Hayden	VAR Girls' Golf contest w/ North and Maryvale VAR Girls' Golf contest w/ Central and Cesar Chavez
3. Alhambra	JV Football Program
4. Independence	JV B boys' Soccer Program Golf contest w/ Maryvale
5. Academy of Tucson	VAR girls' Volleyball contest w/ Patagonia
6. ALA – Queen Creek	VAR/JV/FR B/G Cross Country contest w/ Apache Junction, San Tan Foothills, Poston Butte, Combs, Ben Franklin, Valley Christian, Seton Catholic
7. Raymond Kellis	VAR Girls' Golf contest w/ Mingus Union VAR/JV/FR Girls Basketball contest w/ Paradise Valley
8. Page	JV Boys' Soccer contest w/ Chino Valley
9. Maryvale	JV Football contest w/ Trevor Browne
10. Shadow Mountain	Girls' Golf contest w/ Copper Canyon
11. ALA – Queen Creek	JV Boys/Girls wrestling contest w/ Seton Catholic, Poston Butte and ALA Ironwood
12. North Valley Christian	JV Girls' Volleyball contest w/ Academy of Tucson JV Boys soccer contest w/ Camp Verde
13. Desert Ridge	VAR/JV/FR Boys/Girls Cross Country contest w/ Mesquite
14. River Valley	JV football contest w/ Yuma Catholic
15. Valley Lutheran	FR/SO Girls Volleyball contest w/ Sedona Red Rock
16. Snowflake	VAR/JV Boys/ Wrestling contest w/ Mohave
17. Mesa	JV Football contest w/ Mountain View Mesa
18. Empire	JV Girls' Soccer Program
19. Washington	JV Football contest w/ Combs, Apache Junction & Dysart FR Football contest w/ Glendale
20. Walden Grove	FR/SO Football Contest w/ Glendale VAR Girls Golf contest w/ Amphitheater
21. Holbrook	JV Football contest w/ Window Rock
22. San Pasqual	VAR Football contest w/ Salome
23. San Pasqual	VAR Football contest w/ Salome, Anthem Prep
24. La Joya	JV Football Program
25. Yuma	JV Football contest w/ Cibola
26. Cortez	Boys/Girls Cross Country Contest w/ Moon Valley
27. McClintock	VAR/JV Badminton Contest w/ Casteel
28. Canyon Del Oro	VAR/JV Boys/Girls Wrestling contest w/ Casa Grande, Sahuaro
29. Kingman	Girls' Golf contest w/ Lake Havasu, Lee Williams
30. Gilbert	Boys/Girls Cross Country contest w/ Highland, Higley
31. Willow Canyon	VAR Softball contest w/ Valley Vista
32. Valley Christian	JV Girls Basketball contest w/ Yuma Catholic, Florence
33. Many Farms	VAR Football contest w/ Valley Sanders

CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS – Cont'd

34. Tuba City	JV Football contest w/ Ganado
35. Bisbee	VAR Volleyball contest w/ Valley Union
36. Kingman Academy	JV Football Program
37. ASDB	JV Volleyball contest w/ Valley Union
38. Apollo	JV Football Program
39. Seton Catholic	VAR Boys' Wrestling contest w/ Glendale
40. Mingus Union	JV Football Contest w/ Mohave
41. Paradise Valley	JV Football contest w/ Notre Dame Prep, Horizon JV Wrestling contest w/ Sierra Linda

** PV is withdrawing – meet is still happening.

SCHOOL REQUESTING:

1. Bradshaw Mountain

DOES NOT CONSENT:

FR/SO Football Contest w/ Flagstaff High School

EXECUTIVE DIRECTOR REPORT

The Executive Board was informed that Rough Rock Community School has withdrawn membership from the AIA effective the 2019-20 school year.

A District Athletic Director meeting was held on October 16th at the AIA office. The meeting provided an opportunity for discussion of Article 14.4, the nonschool participation rule, and venue options for the upcoming state tournaments. The District Athletic Directors asked the AIA Staff to take three options to the Executive Board regarding Article 14.4, those being: 1. Do away with the determination, 2. Eliminate the word practice, 3. Eliminate the rule all together. The Executive Board will work with AIA Staff and Conferences to determine the best option for the membership and will bring it forward at the Legislative Council meeting in March.

The Student Leadership Advisory Committee is launching a contest this year for Arizona high school students to show off their school spirit. Student leaders at every member school are encouraged to put together a 2-3 minute video package highlighting their spirit, athletic teams and overall excitement for supporting school-wide activities. Information will be sent out to the school with details on how schools can enter.

Channel 12 and Bruce Cooper will be creating a PSA regarding sportsmanship, participation (both on and off the field) and community. The PSA will also bring attention to the AIA and state tournament events, attract spectators to those events and encourage students to get off their devices and out to games. This will be launched in the next couple weeks.

STUDENT ELIGIBILITY APPEAL – PAPER REVIEW
REQUEST FOR HARDSHIP ELIGIBILITY – MAXIMUM PARTICIPATION

Following review and discussion of the written information presented, the Executive Board, in accordance with Article 15, Section 9 of the AIA Bylaws, **approved** the following Maximum Participation:

- ❖ Red Mountain High School

ADDITIONAL GAME REQUESTS

On a motion made, seconded and carried the Executive Board **approved** the following requests:

Many Farms – an additional basketball game to help fill **Chinle's** schedule.

Desert Vista – an additional boys' FR/JV/VAR basketball game to help fill **St. Mary's** schedule.

Westwood – an additional FR/JV basketball game to help fill **Eastmark's** schedule.

Alhambra – an additional JV/VAR basketball game to help fill **Canyon View's** schedule.

Holbrook – an additional boys' basketball game to help fill **ALA- Queen Creek's** schedule.

St. John Paul II – additional JV football game to help fill **Camp Verde's** schedule.

Mark Showers abstained

EXCEPTION – ARTICLE 22 – BASKETBALL – VALLEY CHRISTIAN**22.5 NUMBER OF GAMES IN SEASON**

22.5.3 *No player shall participate in more than six (6) quarters/night*

Valley Christian is requesting an exception to Article 22.5.3 for their girls' basketball program. Currently, they have 13 girls prepared to play this season and 1 of those girls is a 50% out because of a transfer, so she will miss the first half of the season. We have 6 designated girls for JV and 6 for varsity but we would like to have the ability to play more at the varsity level if we have the ability to, especially for competitive and safety reasons.

On a motion made, seconded and carried the Executive Board **approved** the above request from Valley Christian.

ADVANCED – COGNIA

Toni Badone presented information to the Board regarding Cognia, the new AdvancED. She indicated that although the name is different many of the tools and resources provided to the schools remains the same. The North Central Association Commission on Accreditation and School Improvement is still the Regional Accrediting Commission for Arizona and is part of Cognia.

REQUEST – REPLACEMENT OF A COMPLIMENTARY PASS

On a motion made, seconded and carried the Executive Board **approved** the following request:

14.11.2.1.2 Replacement of a Complimentary Pass - A request for replacement of a complimentary pass must be approved by the AIA Executive Board.

- Ashley Leparulo – Liberty High School – Volleyball Coach

NEW SCHOOLS MEMBERSHIP APPROVALS

In accordance with Article 2, Section 2 of AIA Constitution, the Executive Board voted to have an on-site evaluation conducted for the following school:

- ❖ San Tan Foothills Charter
- ❖ Mica Mountain High School

In accordance with Article 2, Section 2 of the AIA Constitution, the Executive Board voted to ballot the AIA member schools for the following associate membership application:

- ❖ Valiant College Preparatory – The Executive Board does not support the approval or admission of this school.

REQUEST – GLOBE/MIAMI COOPERATIVE SOCCER

Globe and Miami are requesting approval of cooperative soccer programs in both boys and girls soccer for the 2019-20 season. GUSD will be the host school for both of these programs.

On a motion made, seconded and carried the Executive Board **approved** the cooperative soccer program for Globe and Miami High Schools for the 2019-20 soccer season.

EJECTIONS

Brian Gessner, State Commissioner of Officials, presented the numbers of ejections to date for fall sports, including both players and coaches. Based on the number of ejections that have occurred a tiered ejection system is being created. This process will be discussed with all conferences and placed on the Legislative Council agenda in March.

An ejection appeals form was created to assist in the process of schools appealing ejections that may have a bearing on a player or coach's participation in a state championship tournament. The ejection appeal form will only be utilized for the last regular season game and the post season. On a motion made, seconded and carried the Executive Board **approved** the new ejection appeals form.

The following amendment was presented to the Executive Board and was requested for Emergency Legislation:

16.3 **SPORTSMANSHIP RULE**

- 16.3.1.1.5.1 **For purposes of this rule**, a contest defined as one having a bearing on a state championship is as follows:
- a) Last regular season contest
 - b) Regional/Sectional tournament
 - c) State tournament contest
 - d) **Only** the advancing team in a-b-c above
- 16.3.1.1.5.2 The procedure of hearing an appeal will be as follows:
- a) Appeal must be filed within 24 hours of the contest
 - b) **The initial Appeals report must be submitted in writing by an authorized administrator from the member school to the AIA State Commissioner of Officials using Form 16.3.**
 - c) The State Commissioner will form a committee of officials/ evaluators to review the ejection and any **evidence submitted.** ~~available game film~~
 - d) The decision of the appeal committee is final

On a motion made, seconded and carried the Executive Board **approved** for **Emergency Legislation** the above amendment for Article 16, Sportsmanship Rule.

APPEAL – CONTEST CANCELLATION FINE – KINGMAN ACADEMY

Kingman Academy is appealing the cancellation fine. Lee Williams did not consent to the JV/VAR football contest cancellation.

On a motion made, seconded and carried the Executive Board **denied** the request from Kingman Academy to rescind the cancellation fine for the JV/VAR football contests with Lee Williams High School.

SCHOOL VIOLATIONS**MARANA HIGH SCHOOL** – *Marana Unified School District*

Rule: Article 41. Sports Medicine, Section 2 Concussion Education

Reported Violation:

A freshman football player was discovered to have participated in multiple practices and games yet did not complete the brainbook course. This was discovered by the athletic office when the student was withdrawn and requesting a refund for the participation fee.

Schools Corrective Action:

AD review found procedures were followed. Safeguards are in place. Multiple modalities of communication were provided to head coach regarding eligible athletes. Regular trainings were held with AD on clearance and eligibility verification. This is solely a personnel issue and a communication issue between coaches within the football program. Coaches have been disciplined and formal letters were placed in their permanent files.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Marana High School **Football Program** on **Warning** for one year 10/21/19-10/21/20.

SAINT MARY'S CATHOLIC HIGH SCHOOL – *Catholic Diocese of Phoenix*

Rule: Article 41. Sports Medicine, Section 4 Heat Acclimatization

Reported Violation:

The football team failed to properly following Article 41. On July 29, the football team used a piece of equipment called the Tackle Wheel for a 7 minute period of practice. The coaching staff was unaware that this could not be used during this period of the Heat Acclimatization Protocol. The coaching staff was notified by the AD that this piece of equipment was not to be used during days 1-3. The football program understands the rule and will be in full compliance moving forward.

Schools Corrective Action:

All prepared team practice plans will be submitted to the AD and approved in advance up until day seven of the Heat Acclimatization Protocol to fully adhere to Article 41 moving forward. Coaching staff and Athletic Trainer will also meet prior to the season to discuss this protocol.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Saint Mary's Catholic High School **Football Program** on **Warning** for one year 10/21/19-10/21/20.

SCHOOL VIOLATIONS – Cont'd

WINSLOW HIGH SCHOOL – *Winslow Unified*

Rule: Article 15. Student Eligibility Rules, Section 8 Parental or Legal Guardian Consent Rule

Rule: Article 41. Sports Medicine, Section 4 Concussion Education

Reported Violation:

JV football allowed a player to practice and even play two JV games without my knowledge. Article 15.8 was violated, the student never registered to play and article 41.2 student did not complete brainbook. We did have a physical on file for the student.

Schools Corrective Action:

Contest forfeited. All football coaches will go through "Register My Athlete" training. AD will go over clearance rules and procedures with all football coaches again. Cleared students will be communicated through email and a required response will be mandated. A letter of direction will be given to the JV football coach along with the JV assistant coach.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Winslow High School **Football Program** on **Warning** for one year 10/21/19-10/21/20.

SUNRISE MOUNTAIN HIGH SCHOOL – *Peoria Unified School District*

Rule: Article 15. Student Eligibility Rules, Section 7 Physical Examination Rule

Reported Violation:

Coach failed to check player clearance.

Schools Corrective Action:

Coach was shown how to access Register my Athlete in order to check eligibility and discussed the violation with AD and Principal. All coaches will be in-serviced about the AIA eligibility bylaws at our next scheduled meeting.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Sunrise Mountain High School **Badminton Program** on **Warning** for one year 10/21/19-10/21/20.

SCHOOL VIOLATIONS – Cont'd**MOUNTAIN POINTE HIGH SCHOOL** – *Tempe Union High School District*

Rule: Article 15. Student Eligibility Rules, Section 12 Recruitment Rule

Reported Violation:

Mountain Pointe's women's basketball coach sent an email from an anonymous account to Chandler High parent/employee encouraging them to enroll at Mountain Pointe High School. We were made aware of the email by the investigation into the walterpayton12@yahoo.com investigation.

Schools Corrective Action:

Corrective action taken includes the following: 1. once we were made aware of the violation, the individual was immediately removed from all coaching responsibilities. 2. TUHSD Human Resources department has taken appropriate disciplinary steps pertaining to this employee. 3. All coaches have received professional development and direction pertaining to receiving and/or sending emails. 4. TUHSD is currently reviewing its social media policy.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Mountain Pointe High School **Girls' Basketball Program** on **Warning** for one year 10/21/19-10/21/20.

AMPHITHEATER HIGH SCHOOL – *Amphitheater Unified District*

Rule: Article 41. Sports Medicine, Section 2 Concussion Education

Reported Violation:

On Friday (9/13) I was informed that an ineligible player was played in our JV football game against Flowing Wells. The player had not completed his Brainbook certification. A clearance list prior to the contest was sent out and the coach did receive it. The player told the coach that he completed the Brainbook and that there was a mistake on the list. The coach has since been in-serviced and the player did admit to lying to the coach "because he just wanted to play".

Schools Corrective Action:

Contest forfeited. Currently we already have per-season coaches meeting that outline the eligibility requirements. Additionally, all coaches are provided with daily clearance lists. Both the player and coach in questions have been formally reprimanded and have received additional in-service pertaining to eligibility. Additionally, the player will be suspended for two additional contests.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Amphitheater High School **Football Program** on **Warning** for one year 10/21/19-10/21/20.

SCHOOL VIOLATIONS – Cont'd

LIBERTY HIGH SCHOOL – *Peoria Unified School District*

Rule: Article 17. Coaches and Coaching, Section 3 Completion of Contest – Ejection of Coach

Reported Violation:

The head JV football coach was ejected and did not leave the stadium. He was directed to go to the end zone by the principal to meet with him and discuss the ejection.

Schools Corrective Action:

The AD, coach and principal met to discuss the ejection. The coach did not leave the stadium because the principal wanted to address the ejection. The athletic director explained the rule and the coach and principal now understand the rule. The coach was held out of all tea activities for a week and will not be present at the next JV game.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Liberty High School **Activities Program** on **Advisement** for one year 10/21/19-10/21/20.

CATALINA HIGH SCHOOL – *Tucson Unified School District*

Rule: Article 17. Coaches and Coaching, Section 1 Coaching Qualification

Reported Violation:

It was determined that Catalina HS activities department had a volunteer coach coaching prior to complete district approval. The coach had completed all AIA & district coaching requirements. However, due to his file being “red flagged” by district interscholastic leadership for violating district coaching practices while at a sister TUSD high school he was not granted immediate approval. Although this district violation did not disqualify him as a volunteer Mr. House tasked Catalina HS activities to meet with him and ensure that we spoke to him he would not repeat any behavior that would compromise our student-athletes safety or the discipline policy. Mr. House added that he would support any decision Catalina administration made about this coach from the intervention.

Schools Corrective Action:

As a result of this violation the Catalina activities department will not release a coach to begin coaching until we receive written approval from district interscholastic leadership.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Catalina High School **Activities Program** on **Advisement** for one year 10/21/19-10/21/20.

SCHOOL VIOLATIONS – Cont'd

XAVIER COLLEGE PREPARATORY – *Catholic Diocese of Phoenix*

Rule: Article 14. General Provisions, Section 3 Maximum Teams per Sport

Reported Violation:

2 varsity teams competed on the same day (9/21/19) at the Woodbridge California Cross Country Invitational.

Schools Corrective Action:

When informed of the violation the Xavier AD met with the head coach and Assistant coach and reviewed the cross country rules and stressed the importance of following all AIA rules. A letter of correction about the incident was placed in the coaches' file and before signing up for any cross country invitational the coaches must meet with the AD to insure all entries conform to AIA rules.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Xavier College Preparatory **Cross Country Program** on **Advisement** for one year 10/21/19-10/21/20.

PAYSON HIGH SCHOOL – *Payson Unified*

Rule: Article 2. Membership, Section 6 Responsibility of School Administrators

Reported Violation:

A Payson parent jumped the track fence at Fountain Hills and approached the football officials on the field with time left on the clock. He verbally accosted one of them, using profanity and threatening him with physical violence.

Schools Corrective Action:

Parent has been banned from all PHS athletic events for the entire remaining 2019-20 school year home and away. Required to take the NFHS course "Positive Sports Parenting", to be allowed at future PHS athletic events after the 2019-20 SY. Parents sign our parent conduct contract as part of the athletic clearance packet. We will revise/define our message about sportsmanship at all parent meetings. We will also host another PCA parent workshop.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Payson High School **Activities Program** on **Advisement** for one year 10/21/19-10/21/20.

SCHOOL VIOLATIONS – Cont’d

WILLCOX HIGH SCHOOL – *Willcox Unified*

Rule: Article 14. General Provisions, Section 2 Practice

Reported Violation:

It was brought to my attention that on Sunday, September 8, our varsity football coach, two of his assistants, and one of the middle school football coaches had a wide receiver/quarterback workout with four members of the football team for an hour. Rule 14.2.1 states no practice, contest chalk talk or films are permitted on Sunday during the school year.

Schools Corrective Action:

I reviewed Article 14.2.1 with the head coach. I also wrote a letter of direction to place in the coach’s file. Finally the coach and his staff will be required to re-educate themselves with articles 14 and 24 of the AIA Constitution and Bylaws.

Executive Board Action:

Executive Board, in accordance with Article 16, Section 1 of the AIA Bylaws, placed the Willcox High School **Football Program** on **Advisement** for one year 10/21/19-10/21/20.

FUTURE DATES

November 2, 2019	Winter Coaches Meeting – Central High School
November 5-7, 2019	Conference Region Placement Appeals
November 11, 2019	AIA Closed – Holiday
November 18, 2019	Executive Board Meeting
November 28-29, 2019	AIA Closed – Holiday
December 9, 2019	Executive Board Meeting
Dec. 24, 19 - Jan 1, 20	AIA Closed – Holiday

There being no further business, and on a motion duly made, seconded and carried, the meeting adjourned at 11:45 am.

Respectfully submitted,

David Hines
Executive Director