July 1, 2019

TO: AIA Member Schools
FROM: Denise Doser, AIA Director of Finance & Operations
RE: 2019-20 AIA Membership Invoice

Enclosed please find the membership invoice for the 2019-20 school year. Invoice includes the following:

- Membership Dues & Varsity Sports Participation Fees.
- Student Excess Catastrophic & HeadStrong Concussion Insurance.
- Sponsorship Disbursement – credit.
- AIAAA Athletic Director Membership.

**Membership Dues** - The AIA Executive Board has approved the 2019-20 Membership dues and Varsity Sports Participation fees pricing which reflects no increase, remaining at pre-2006-07 levels.

**Varsity Sports Participation Fee** - The Varsity Sports Participation Fee includes 2 NFHS rule books with every sport. Additional rule books are available through NFHS.org/publications.

**Catastrophic / HeadStrong Concussion Insurance** - Both programs continue as benefit of membership with no premium increase. Rate is per student-athlete headcount, each athlete counted one time. Please review and confirm this number on the invoice, as taken from survey submitted by school.

**AIAAA Membership** – AIA Legislative Council – as comprised of member school representatives, on March 1, 2019, passed an amendment to Article 9, Section 9.1 Dues and Fees - directing the AIA to collect on behalf of the AIAAA the annual membership dues for one Athletic Director or athletic administrator per school.

*See Attached page 5 from AIA Legislative Council Minutes from March 1, 2019 for complete text.*

**REMINDERS:**

- All member schools must fund and utilize RefPay for Officials payments as it relates to AIA assignments for regular season contests. Please maintain sufficient balance for all assignments.

- All invoices, current and past due, must be paid in full prior to the release of 2019-20 AIA Passes. Contact AIA Accounting should there be any questions or concerns.

- For the 2019-20 school year the following invoicing structure remains in place:
  - 3 Seasonal invoices will be issued for Service Charges and/or Individual State Tournament Entry Fees (2019-20 ‘Service Charge Grid’ as linked on AIA Admin dashboard) to be labeled Cycle 1, 2, 3, on December 1, March 1, and May 1.
  - 3 Seasonal invoices for Regular Season Officials Varsity Mileage reimbursement per Article 9.2.2 of the AIA Bylaws (Fall-December 15; Winter-March 15; Spring-May 15).

The entire AIA staff wishes the membership a successful year.

Thank you.

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