

Conference/Region/Scheduling Timeline

2020-2022 Two Year Block

Subject to Change

As of March 10, 2020 – Spiritline Classification Update

For All Sports, Excluding 11-man football	
Date	Task
Oct. 1, 2019	Sports Participation Survey and Oct. 1 Enrollment Survey open to membership
Oct. 7, 2019	Sports Participation Survey and Oct. 1 Enrollment Survey deadline
Oct. 9, 2019	1A-2A-3A Conferences Meet at AIA to set Initial Conference Placements Initial Conference Placements (1A-6A) posted online by 4 p.m.
Oct. 15, 2019	Deadline for Member Schools to Appeal Conference Placement. Form 8.1 Conference Placement Appeal Form, www.aiaonline.org/about/forms
Oct. 22, 2019 to Oct. 24, 2019	Conference Committees meet to review conference appeals <i>and set regions</i> <ul style="list-style-type: none"> • All conferences set their region alignments which would filter into the respective sports. <ul style="list-style-type: none"> ○ 3A responsible for winter soccer ○ 5A and 6A responsible for boys volleyball
Oct. 25, 2019	Updated Conference and Region Placements posted online
Nov. 1, 2019	Deadline for Member Schools to Appeal Conference Committee decision on conference appeal decision to the AIA Executive Board and to appeal Region placement, form 8.2, to the Conference Committee. www.aiaonline.org/about/forms
Nov. 5, 2019 to Nov. 7, 2019	Conference Committees meet to review region appeals
Nov. 18, 2019	AIA Executive Board Meeting <ul style="list-style-type: none"> • Conference & Region appeals heard by the Board • Conferences and Regions finalized
Nov. 19, 2019	Final Conference and Region Placements Posted

SCHEDULING CREATION FOR CONFERENCES, Excluding 11-man Football

Nov. 25, 2019 to Dec. 20, 2019	Conference Committees meet to generate individual sport schedules
Jan. 14, 2020	Deadline for Individual Sport Schedules to be posted online. Individual Sports Schedules must be complete and available to schools prior to creating Team Sport Schedules.
Jan. 15, 2020 to Feb. 28, 2020	Conference Committees meet to generate team sport schedules
March 9, 2020	Member schools have access to all sports schedules (excluding 11-man football) within their admin with the ability to change dates/times/locations

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Football Timeline for 2020 Season Only	
Date	Task
Dec. 7, 2019	Championship Football Games Conclude
Dec. 11, 2019	Football Committee Meets to Review Initial Conference Placements
Dec. 12, 2019	Initial Football Conferences Posted online by 4 p.m.
Dec. 19, 2019	Deadline for Member Schools to Appeal Football Conference Placement to the AIA Executive Board. Form 8.3 Football Conference Appeal Form, www.aiaonline.org/about/forms
Jan. 21, 2020	AIA Executive Board Meeting <ul style="list-style-type: none">• Football Conference appeals heard by the Board• Football Conferences finalized
Jan. 22, 2020	Final Football Conference Placements Posted with the ability for conferences to set regions
Jan. 28, 2020	Deadline to post Region Alignments for the Conferences
Jan. 29, 2020 to Feb. 18, 2020	Conference Committees can meet to generate schedules for Football
Feb. 20, 2020	Member schools have access to football sports schedules within their admin with the ability to change dates/times/locations

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2020-2022 Individual Sports Classifications

Badminton, Cross Country, Swim/Dive, Wrestling, Track, Spiritline, Tennis, Golf

1. Badminton – Divisions I – II
 - a. Division I – 6A schools
 - b. Division II – All remaining schools
2. Cross Country – Divisions I – IV
 - a. Division I – 6A schools
 - b. Division II – 5A schools and top 15 4A schools based on enrollment
 - c. Division III – All remaining 4A schools and 3A schools
 - d. Division IV – 2A and 1A schools
3. Swim/Dive – Divisions I – III
 - a. Division I – schools with enrollment 2,101 and up
 - b. Division II – schools with enrollment 1,201 to 2,100
 - c. Division III – schools with enrollment 1,200 and below
4. Wrestling – Divisions I – IV
 - a. Division I – 6A schools
 - b. Division II – 5A schools and top 10 4A schools by enrollment
 - c. Division III – Remaining 4A schools and top 10 3A schools by enrollment
 - d. Division IV – Remaining 3A schools and all 2A, 1A schools
5. Track & Field – Divisions I – IV
 - a. Division I – 6A schools
 - b. Division II – 5A schools and top 15 4A schools by enrollment
 - c. Division III – Remaining 4A schools and 3A schools
 - d. Division IV – 2A and 1A schools
6. Spiritline – Divisions I – IV
 - a. Division I – enrollment 2,075 and up
 - b. Division II – enrollment between 1,500 and 2,074
 - c. Division III – enrollment between 600 and 1,499
 - d. Division IV – enrollment less than 599

Note: Exceptions for placement outside of enrollment may be made by the AIA Spiritline Advisory Committee on initial placements

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7. Tennis – Divisions I – III
 - a. Division I – 6A schools and top 20 5A schools by enrollment
 - b. Division II – Remaining 5A schools and 4A schools
 - c. Division III – 3A, 2A and 1A schools

8. Boys Golf – Division I – III
 - a. Division I – Fall – 6A schools and top 20 5A schools by enrollment
 - b. Division II – Fall – All remaining schools
 - c. Division III – Spring – 3A, 2A and 1A schools

9. Girls Golf – Division I – II
 - a. Division I – 6A schools
 - b. Division II – All remaining schools
 - c. Developmental Division – Select member schools

10. Beach Volleyball – Division I – II
 - a. Division I – 6A and 5A schools
 - b. Division II – 4A, 3A, 2A and 1A schools

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Conference Scheduling Information:

- Conferences will be responsible for entering in the schedules and will be provided with a complete How-To-Guide prior to scheduling beginning.
- Conferences will determine when they are ready to release schedules to the member schools within their conference.

Two Year Schedules:

- Conferences will have the ability to create schedules for both years of the two year block.
- If the conference chooses to only work on year one, they may do that, but would then have to go back and enter in year two separately. Schedules will not be flipped by the computer for year two.
- Conferences may release schedules for both years of the two year block if they so choose to
 - Conferences can release year one schedules and still keep year two schedules from being released until they are ready to release year two schedules

Member School Access:

Upon release of schedules by sport by the respective conference, the member school in that conference would then have access to their schedule.

The member school may do the following:

- Add additional games (if under the max)
- Change date, time or location of a game with mutual consent

Member schools will be responsible for ensuring they stay under the max number of games by sport.

- For example, the max number of games allowed in the AIA system for girls volleyball is 20, which could include:
 - 17 games and three (3) invitational tournaments
 - 18 games and two (2) invitational tournaments
 - 19 games and one (1) invitational tournament
 - 20 games and no invitational tournaments
- As you add games or are added to an invitational tournament, the admin will keep track of that allowing you complete control up until the max
- If you have reached the max, the admin will not allow you to add any more regular season games or be added to any additional invitational tournaments

Dropping Programs:

- If a school drops a program (Freshman, JV, Varsity, or All) during any time of the two year block, that program will be removed from competition for the two year block.

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- The school must then request the program to be brought back and be responsible for its own scheduling.

Cancelling Games Created by the School:

- Member schools have control to cancel a game (which may involve multiple games at multiple levels over multiple seasons) for which they created in their admin as long as there is mutual consent
 - This is important for out of state games and games vs. associate member schools of which do not need mutual consent, but would be automatically removed.

Cancelling a Game Created by the Conference:

- Consent to cancel is needed at all levels of competition, Freshman, JV and Varsity
- Member schools cannot cancel a game without first submitting an electronic request:
 - Step 1: School makes request to cancel game or contract (which may involve multiple games at multiple levels over multiple seasons) and selects from a drop down (not enough eligible players, travel concern, team in tournament, other) their reason with mandatory field to add comments in a type box.
 - Step 2: Opposing school receives request and may accept or deny (with comments as to why denied). If this game involves an out of state or associate member school, this step would be bypassed and go direct to Step 3).
 - If request is denied, the request is removed and the school must fill out paperwork if still seeking a cancellation, that would be subject to Board approval and fine as outlined in AIA Bylaw 11.4.
 - If school accepted, see Step 3
 - Step 3: Conference is notified and has the ability to accept or deny (with comments as to why denied).
 - If request is denied, the request is removed and the school must fill out paperwork if still seeking a cancellation, that would be subject to Board approval and fine as outlined in AIA Bylaw 11.4.
 - If conference accepted and it is prior to the lock out date for that schedule, the game would be removed
 - If conference accepted and it is after the lock out date for that schedule, see Step 4
 - Step 4: AIA receives complete game cancellation report and the AIA office removes the game

Schedule Lock within Six Week Window:

Schools needing to make a change within the six week window should notify their Area Commissioner or the Officials department.