



2018

**AIA STATE SWIM & DIVE CHAMPIONSHIPS
COACHES TOURNAMENT GUIDE**

**Division I & II Swimming- Skyline Aquatic Center,
November 2nd & 3rd, 2018**

**Division III Swimming- Phoenix Country Day Aquatic Center,
November 2nd & 3rd, 2018**

**Division I, II & III Dive- Phoenix Country Day Aquatic
Center,
November 1st, 2nd & 3rd, 2018**

Schedule, Rules, Regulations, Instructions

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2018 AIA State Swim/Dive Administrator/Coach Tournament Guide

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State Meet Qualifying Event Limits

Divisions I & II will qualify up to 32 individuals and 24 relay teams per event.

Division III will qualify up to 24 individuals and 16 relays per event.

These qualifiers must have met at least a provisional mark in their event at an approved State Qualifying Invitational to be entered into the state meet.

Divisions I & II Swimming Championships- Skyline Aquatic Center

Division II

Prelims- Friday, November 2, 2018

7:30 a.m. – Check-in/ Credential Verification

7:45 a.m. – Coaches Meeting

8:00 a.m. – Warm-up

9:30 a.m. – Division II Prelims

Finals- Saturday, November 3, 2018

7:30 a.m. – Check-in/ Credential Verification

7:45 a.m. – Coaches Meeting

8:00 a.m. – Warm up

9:00 a.m. – Div. II Finals

Division I

Prelims- Friday, November 2, 2018

12:45 p.m. – Check-in/ Credential Verification

1:15 p.m. – Coaches Meeting

1:00 p.m. – Warm-up

2:30 p.m. – Division I Prelims

Finals- Saturday, November 3, 2018

1:00 p.m. – Check-in/ Credential Verification

1:15 p.m. – Coaches Meeting

1:30 p.m. – Warm-up

2:30 – Div. I Finals

Division III Swimming Championships- Phoenix Country Day Pool

Prelims- Friday, November 2, 2018

2:00 p.m. – Check-in/ Credential Verification

2:30 p.m. – Warm-up/ Ticket Sales Open

3:15 p.m. – Coaches Meeting

3:30 p.m. – Division III Prelims

Finals- Saturday, November 3, 2018

1:00 p.m.– Check-in/ Credential Verification

1:30 p.m. – Warm-up/ Ticket Sales Open

1:45 p.m. – Coaches Meeting

2:30 p.m. – Division III Finals

Divisions I, II & III Diving Championships- Phoenix Country Day Pool

Divisions II & III

Boys Prelims- Thursday, November 1, 2018

7:00 a.m. – Check-in/ Warm-up/ Ticket Sales Open
8:15 a.m. – Coaches Meeting
8:30 a.m. – Division II & III Prelims and Semi's

Boys Finals- Saturday, November 3, 2018

6:45 a.m. – Check-in/ Warm-up/ Ticket Sales Open
7:30 a.m. – Coaches Meeting
7:45 a.m. – Division II & III Finals

Girls Prelims- Thursday, November 1, 2018

12:00 p.m. – Check-in/ Warm-up/ Ticket Sales Open
1:15 p.m. – Coaches Meeting
1:30 p.m. – Division II & III Prelims and Semi's

Girls Finals- Saturday, November 3, 2018

8:45 a.m. – Check-in/ Warm-up/ Ticket Sales Open
9:30 a.m. – Coaches Meeting
9:45 a.m. – Division II & III Finals

Division I

Boys Prelims- Friday, November 2, 2018

7:00 a.m. – Check-in/ Warm-up/ Ticket Sales Open
8:00 a.m. – Coaches Meeting
8:10 a.m. – Division I Prelims and Semi's

Boys Finals- Saturday, November 3, 2018

10:45 a.m. – Check-in/ Warm-up
11:15 a.m. – Coaches Meeting
11:30 a.m. – Division I Finals

Girls Prelims- Friday, November 2, 2018

11:00 a.m. – Check-in/ Warm-up
12:00 p.m. – Coaches Meeting
12:10 p.m. – Division I Prelims and Semi's

Girls Finals- Saturday, November 3, 2018

12:15 p.m. – Check-in/ Warm-up
12:45 p.m. – Coaches Meeting
1:00 p.m. – Division I Finals

Qualifying For The State Championship

Swimmers are limited to a maximum of 2 individual events plus 2 relays or a maximum of 1 individual event plus 3 relays. All entry rules as stated in the National Federation Rule Book apply and it is the responsibility of the head coach to ensure that their submitted entries comply.

All swimmers/ relay teams in each division must have achieved at least a provisional time during an approved qualifying competition for each event that they are entered in.

It is the responsibility of the head coach to ensure that the result is properly entered into MaxPreps for consideration as a qualifying time.

Divisions I & II

The top 32 entered swimmers and top 24 entered relays, plus 2 alternates in each, will be slated to participate in the Division I & Division II State Championship.

Division III

The top 24 individuals entered into each individual event and the top 16 relays entered into each relay event will compete, plus 2 alternates in each, will be slated to participate in the Division III State Championship.

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State Championship Swimming Entry Procedures

All Division I, Division II and Division III individual swimming and relay entries for the AIA State Championship shall be submitted online at www.maxpreps.com.

The www.maxpreps.com website will open for individual swimming and relay entries on Sunday, October 21, 2018 and will remain open for entries until 6:00 p.m. Sunday, October 28, 2018.

Directions for coaches to utilize MaxPreps online entry process will be found on the swim & dive page of www.aiaonline.org, under coaches. It is the responsibility of the head coach to ensure that their entries have been properly submitted prior to the entry deadline.

Before the Meet

- Qualifiers by event sheets for the AIA Division I, II & III State Swim & Dive Preliminaries and Championships will be available on the brackets section of the AIA website, Tuesday the week of the state meet.
- For up-to-date information about the meet, check the updated information in the 2018 AIA State Swim & Dive Tournament Guide on the Coaches page of www.aiaonline.org.
- Two heat sheets per team will be provided to coaches at the Friday/Saturday coaches meeting.

During the Meet

- Rules shall be those of the current edition of the NFHS Swimming & Diving Rule Book, the AIA Constitution and Bylaws, and these tournament instructions.
- The Skyline Aquatic Center and PCDS Aquatic Center prohibit outside food and drinks on the pool deck. Do not plan to bring coolers filled with food and drinks on the deck. NO GLASS containers may be brought on the pool deck or into the spectator seating areas.
- Small dressing rooms will be available. There are no lockers or towels provided for participants in this meet.
- Changing into or out of swimsuits outside designated locker room areas by athletes at any level of competition is prohibited at AIA Sanctioned Events. Prohibited areas include but are not limited to, team and spectator seating sections, as well as warm-up and competition pool decks.
- Neither the AIA nor the host site is responsible for lost or stolen articles.
- No chairs are available at the state tournament site.
- No commercial tents (large rented tents installed by outside vendors) will be permitted.
- Portable, non-commercial, tents will be permitted but may not be left after the completion of a session.

Competition Format

- In each race the **Boys** will compete first followed by the **Girls**.
- In finals, finalists will parade out prior to the start of each race.
- Awards will be as noted in the AIA Constitution and Bylaws. The Division I & Division II awards for swimming will be presented on deck immediately following each Championship final at Skyline. The Division III & all diving awards for swimming will be presented on deck immediately following each Championship final at PCDS.
- In the finals, the Championship heat finalists will parade out prior to the start of their race.

[For State Dive Qualifier & Dive Championship Information Click on the link below:](#)

https://docs.google.com/document/d/14CxG8Q0nwqan_SnqVXYfzL55P4Ioyjx6dJ-eCfoaiMc/edit

Pre-Meet Meeting For Div. I & II Swim & Dive Coaches

Because there is already a mandatory coaches meeting prior to the start of the season, which covers rules, ect., there will not be a pre-meet meeting. Please contact Erin Coy directly wuith any questions at 480-472-0250

Deck Credential Policy & Distribution Information

Credential Policy

Team Head Coach must submit Coaches Deck Credential Form by October 20, 2018.

Swim Coach Credentials will be given based on the following entry numbers, counting each gender separately, excluding divers:

- Four or fewer individual event qualifiers or 1 qualified relay= 1 coach pass, 1 spectator pass
- Five or more individual event qualifiers, or more than 1 qualified relay, or at least 2 individual event qualifiers plus at least 1 qualified relay= 2 coach passes
- Teams with dive qualifiers will be given 1 dive credential for their dive coach on record.

Misuse of credentials will result in confiscation and ejection of the non-participant swimmer/coach from the swimming meet facility.

Other staff, including bus drivers, team managers, etc., will not be given credentials or allowed in the closed deck area.

Credential Distribution

Credentials will be distributed at the meet facility starting 30 minutes prior to the time gates will open. Once received, coaches and athletes must have their credentials clearly visible around their neck to receive admittance on the deck and must keep the credential on and visible at all times (except when swimming/diving). Swimmers and divers will be credentialed on site. Separate credential designation may be given each day based on participation.

In order to provide swimmers and divers with the best possible competitive environment, admission to the deck will be limited to credentialed athletes, coaches and meet officials. All individual and relay qualifiers (swimming and diving) will receive credentials.

Head Coach Verification Form

Please see the swim & dive page of the AIA website to download and bring this form with you to the coaches meeting on October 31, 2018 or to the team packet pick-up area at the appropriate championship site when arriving for the 2018 AIA State Swim & Dive Championships.

Swim & Dive Page: <http://www.aiaonline.org/sports/swimdive>

2018 Facility & Admission Information

Admission

Spectator entrance will open 1 hour prior to the start of competition.

All spectators must purchase a ticket for admission.

Each Round

\$10.00 Adults,

\$5.00 Students with High School ID/Active Military with ID/Senior Citizens (Age 62 or older)

Children five and under admitted free

Free admission for:

Children five or under

Swim meet participants (must have participant deck pass hand stamp)

Swim/Dive Coaches (must wear coaches deck pass)

All tournament meet workers (must wear event worker pass)

U.S. Swim Officials (in uniform)

Media with proper credentials who have been approved by the AIA

AIA Lifetime Pass Holder and One Guest

AIA Complimentary Pass and One Guest

No Lawn Chairs or Coolers are allowed into the Skyline Aquatic Facility

Programs & Souvenirs

Kukulski Brothers is the official supplier for AIA Programs and Souvenirs.

State tournament programs will be provided, free of charge, in PDF files for users to download, when available. Please note that hi-res programs may be best suited for desktop downloads and low-res programs may be best suited for mobile and tablet device downloads. Please see the following link for state tournament programs downloads:

<http://www.aia365.com/programs/swimming-boys>

<http://www.aia365.com/programs/swimming-girls>

Tournament t-shirts, caps, etc. will be available at the AIA State Swim/Dive Championships.

The Kukulski Brothers sales booth will be located at the west deck area.

A swimming and diving equipment vendor will be on site at the Skyline Aquatic Center as well as the PCDS Aquatic Center next to the Kukulski Brothers State Tournament Souvenir Booth.

The Kukulski Brothers will have a photographer on deck for all award presentations. Digital photographs will be available for order from a Kukulski Brothers sponsored website. Please call Dave Kukulski or Dan Kukulski at 480-921-1975 if you have any questions regarding the purchase of meet photographs or stop at their souvenir booth for more information.

Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding AIA Souvenirs or Digital Photography.

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Division I & II Swimming- Skyline Aquatic Center 845 South Crismon, Mesa, AZ 85208

Parking

Parking is available in the lot on the north side of the swimming complex.

Entrance

Swim coaches & athletes will enter through western most entrance of facility.

Spectators & media will enter through south-western most entrance of facility.

Concessions

Concessions will be available at the concessions area. No outside food or drinks are allowed on the deck by coaches or participants.

Staff Hospitality

A hospitality room with light snacks & beverages has been arranged for State Swim Meet officials and event workers only. The hospitality area is not available, nor open, for coaches or state swim meet participants.

Directions

Skyline is located $\frac{3}{4}$ mile north of the 60 on Crismon. Skyline is on the east side of the road.

Division III & All Diving- Dady Phoenix Country Day School Aquatic Center 3901 E. Stanford Dr., Paradise Valley, AZ 85253

Parking

Spectator parking is available at the swimming complex and at the front entrance to the school on Stanford Dr.

Team buses will drop off at the Aquatic Center and park in the west church parking lot on Stanford Dr.

Entrance

Swim coaches & athletes will enter through the visitors locker room.

Spectators & media will enter through the main entrance at the southernmost entrance of facility.

Directions

Major cross streets are Camelback Road & 40th Street. The PCDS Aquatic Center is 2 blocks north of Camelback on 40th Street, on the west side of the street.

AIA
Media Credential Policy

**Site Director Responsibility
Enforcing the AIA Media Credential Policy**

MEDIA CREDENTIAL POLICY

AIA has a Media Policy that needs to be followed to protect the proprietary rights of the Association and to protect the student-athletes and coaches at region and state tournament events. The following link (http://aiaonline.org/news/press_center.php) is to the AIA Media Center which houses the AIA online media credential form and the AIA approved media list (those that have requested and been granted AIA media credentials). The editor/manager of an outlet already granted access to AIA media credentials must go online and order credentials for a member of the media not on the master list. Please note that some members of the media might show up with freelance credentials. These have no pictures on them, but do allow for access to the event per the designated media outlet on the AIA media credential. Additionally, all member schools were allotted a number of school-based credentials for the school year. These will allow admittance equal to a media or freelance credential.

Site Director :

- For postseason rounds of AIA state championships, the host school/site should cooperate with news media representatives in providing them access to a work area following an AIA state championship contest to aid in filing reports on the contest.
- Schools/host sites are required to allow entry to any properly credentialed media entity for a postseason contest.
- **The AIA operates under a closed locker room policy at all AIA events. At no time will media representatives be granted this access. Team boxes, team benches, team huddles and dugouts are considered extensions of locker/dressing rooms.**

ADA COMPLIANCE NOTICE

ADA NOTICE:

It is the policy of the Arizona Interscholastic Association not to discriminate on the basis of disability in admission to, access to, or operation of its programs, services and activities, or in its hiring and employment practices.

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by making a request to the office staff. Requests should be made as early as possible to allow time to arrange the accommodation.

AIA ADA COMPLIANCE OFFICER:

Questions, concerns, complaints, or requests for additional information may be forwarded to the AIA ADA Compliance officer:

Joe Paddock – Assistant Executive Director
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