



OUR STUDENTS, OUR TEAMS . . . OUR FUTURE.

2018 AIA State Football

ADMINISTRATOR/COACH TOURNAMENT GUIDE

Schedule, Rules, Regulations, Instructions

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Participating AIA Member Schools by Conference

To see the AIA member schools that compete in each level of AIA State football, click on the desired AIA State Football Conference link below from Azpreps365.com:

6A Conference:

<http://www.azpreps365.com/teams/football/6a>

5A Conference:

<http://www.azpreps365.com/teams/football/5a>

4A Conference:

<http://www.azpreps365.com/teams/football/4a>

3A Conference:

<http://www.azpreps365.com/teams/football/3a>

2A Conference:

<http://www.azpreps365.com/teams/football/2a>

1A Conference:

<http://www.azpreps365.com/teams/football/1a>

2018 Football State Playoff Brackets

To see the AIA State Tournament Bracket for each level of AIA State football, click on the desired AIA State Football Conference link below from Azpreps365.com:

6A Conference:

<http://www.azpreps365.com/brackets/football/6a/682-2018-aia-football-6a-state-championship>

5A Conference:

<http://www.azpreps365.com/brackets/football/5a/681-2018-aia-football-5a-state-championship>

4A Conference:

<http://www.azpreps365.com/brackets/football/4a/680-2018-aia-football-4a-state-championship>

3A Conference:

<http://www.azpreps365.com/brackets/football/3a/679-2018-aia-football-3a-state-championship>

2A Conference:

<http://www.azpreps365.com/brackets/football/2a/678-2018-aia-football-2a-state-championship>

1A Conference:

<http://www.azpreps365.com/brackets/football-8/1a/677-2018-aia-football-1a-state-championship>

Note: All school's must input their 2018 team photos and current roster of players that will participate in the 2018 AIA State Football Playoffs into the MaxPreps website through the school login system to be included in 2018 AIA State Football commemorative program that is available to spectators online. For instructions to input your team photo and current roster go to the following link:

<http://aiaonline.org/files/14596/aia-maxpreps-roster-and-stats-instructions.pdf>

Participating Teams

Qualifying Criteria– Football-

2A/3A/4A/5A/6A Conferences (16 team bracket):

In order to qualify, a school must have scheduled a minimum of eight (8) varsity games. The tournament will consist of four rounds and will be single elimination.

- 6A: Teams ranked #1 through #16 will make up the state tournament bracket
- 5A: Teams ranked #1 through #16 will make up the state tournament bracket
- 4A: Eight (8) automatic region champs plus eight (8) at-large qualifiers based on ranking
- 3A: Seven (7) automatic region champs plus nine (9) at-large qualifiers based on ranking
- 2A: Seven (7) automatic region champs plus nine (9) at-large qualifiers based on ranking

1A Conference (12 team bracket): In order to qualify, a school must have scheduled a minimum of six (6) varsity games. Based on region standings, the champion in each region will earn an automatic bid to the state tournament. All other teams, for a total of 12, will qualify to the state tournament based on their overall ranking. The bracket will be seeded according to overall ranking of the 12 teams. Teams seeded No. 1 through No. 4 will get a first round bye. The tournament will consist of four rounds and will be single elimination.

- 1A: Four (4) automatic region champs plus eight (8) at-large qualifiers based on ranking

2018 Football State Playoff Schedule

For accurate information regarding the AIA State Football tournament schedules as well as locations, including addresses, of all neutral state football game sites, please go to the included link below:

<http://www.azpreps365.com/championships/football>

SITE ADMINISTRATOR
HOST SITE GENERAL INSTRUCTIONS

AIA GAME TICKETS

AIA will provide game tickets to all sites.

Each host site athletic director will be shipped AIA game tickets via USPS, FedEx or UPS. High seed host teams will receive the tickets in the mail during the days leading up to your site game. Neutral site game site directors will receive their site tickets early in the week of the semi-final game they are hosting.

SITE AIA BUDGET SUBMISSION

Round #1/#2 budgets for host site athletic director can be located at:
<http://aiaonline.org/athletics/budget-expense>

The budget shows the **maximum** staff by position allowed for the event. **The host site athletic director can determine that, at their event site, they require less event staff than indicated as the maximum and cut the number of staff or hours allotted for the event.**

Host site athletic director do not need to submit a budget for approval if they are at or below the allocated budget for their conference level first or second round game.

Note: If additional staff than is allotted on the pre-determined budget is required, please Ron Halbach at 602-385-3824 to discuss the specifics related to the staffing need.

SCORE REPORTING

Post-Season Results- immediately at the conclusion of the game:

Two hours prior to start of your state tournament game, an email will be sent to the visiting and host school athletic director, as well as the host high school venue (if a neutral site) with a score reporting link. At the conclusion of the game, any of the three mentioned above may click on the score reporting link to be taken to the scores portion of their admin (upon logging into the system) to enter the game result.

The goal is to have the result reported and posted immediately at the conclusion of the game.

EMERGENCY/MEDICAL HOST SITE REQUIREMENTS

- Every school must have an emergency action plan in place and submitted to the AIA in order to host a post season tournament. Please go to link for the **Anyone Can Save A Life - Emergency Action Plan** at:

http://www.greatapes.com/acsal_eap/course/1.php

Per AIA Executive Board approved policy, AIA Member schools must engage a qualified medical professional (QMP) or Emergency Medical Technician (EMT) for all AIA State Football games at high seed site locations.

At all AIA managed State Football games at neutral site locations, the AIA has the responsibility to engage a qualified medical professional (QMP) or Emergency Medical Technician (EMT) at the neutral site.

IF THERE IS NO QMP OR EMT AT THE GAME, THE GAME WILL NOT BE PLAYED.

QMP means:

- ATC - Certified Athletic Trainer
- MD - Medical Doctor
- DO - Doctor of Osteopathic Medicine
- NP - Licensed Nurse Practitioner
- PA - Licensed Physician's Assistant

(QMP as defined by Arizona Revised Statute 15-341)

- If a school does not have a QMP or EMT and the opposing school does, in order for the game to proceed, the QMP or EMT agrees to cover the opposing school as well as their own school.

Method of Payment for QMP/EMT:

- Refer to <http://aiaonline.org/about/procedures-manual> QMP/EMT Coverage/Protocol instructions.
- **NOTE: If ONLY an EMT is at the game, any player removed due to suspected head injury or concussion will not be allowed to enter or re-enter the game based on an EMT evaluation. Return to play or practice can only be based on evaluation by a QMP (Arizona Revised State Statute 15-341).**
- **Required 48 hours Notice:**
 - If you are unable to provide for a Qualified Medical Professional (MD, DO, Physician's Assistant, Nurse Practitioner or Certified Athletic Trainer) or an EMT to be at your game, please contact AIA Office Assistant Jessica Garcia (602-385-3810 X201) (jegarcia@aiaonline.org) for assistance.

Site Director Responsibility:
Enforcing the AIA Media Credential Policy

MEDIA CREDENTIAL POLICY

AIA has a Media Policy that needs to be followed to protect the proprietary rights of the Association and to protect the student-athletes and coaches at region and state tournament events. The following link (http://aiaonline.org/news/press_center.php) is to the AIA Media Center which houses the AIA online media credential form and the AIA approved media list (those that have requested and been granted AIA media credentials). The editor/manager of an outlet already granted access to AIA media credentials must go online and order credentials for a member of the media not on the master list. Please note that some members of the media might show up with freelance credentials. These have no pictures on them, but do allow for access to the event per the designated media outlet on the AIA media credential. Additionally, all member schools were allotted a number of school-based credentials for the school year. These will allow admittance equal to a media or freelance credential.

Once again, please remember to download the AIA Approved Media and AIA School Media lists to use at the gates for signing in the media and school media.

Site Director :

- For postseason rounds of AIA state championships, the host school/site should cooperate with news media representatives in providing them access to a work area following an AIA state championship contest to aid in filing reports on the contest.
- Schools/host sites are required to allow entry to any properly credentialed media entity for a postseason contest.
- **The AIA operates under a closed locker room policy at all AIA events. At no time will media representatives be granted this access. Team boxes, team benches, team huddles and dugouts are considered extensions of locker/dressing rooms.**

ADMISSION FEES- FOOTBALL

All Rounds

\$10.00 Adults

\$5.00 Students with High School ID/Active Military with ID/Senior Citizens (Age 62 or older)

Children five and under admitted free

FREE ADMISSION

Children five or under

Players in uniform entering with their School Board approved coaching staff

School Board Approved Varsity Football Staff

Team Support Staff

Twenty Spirit Line (in uniform) with their Sponsor(s)

Band members (in uniform) with their Sponsor(s)

All tournament workers

Media with proper credentials

AIA Lifetime Pass Holder and One Guest

AIA Complimentary Pass and One Guest

Arizona Football Officials Association (AzFOA) Pass Holder (self only)

Photo ID required for AIA Pass Holder and all AIA Complimentary Passes

TICKETS FOR SEMI FINALS/CHAMPIONSHIPS

All Conference Levels

Every neutral site for semi-finals and championship games will receive an allotment of game day tickets for sale at the site on the day of the game. No pre-sale tickets will be offered for sale at individual school site.

Pre-sale Tickets available through [TIKATAP.com](http://www.tikatap.com)

To avoid ticket lines at any semi-finals and championship game, download the [TIKATAP](http://www.tikatap.com) apps to your cell phone and cut through the ticket line directly to the ticketed entry locations at the game site:

<https://www.tikatap.com/#/fan/home>

https://play.google.com/store/apps/details?id=com.tikatap.tik_a_tap

<https://itunes.apple.com/us/app/tikatap/id1165415439?ls=1&mt=8>

PROGRAMS AND SOUVENIRS

Kukulski Brothers is the official supplier for AIA Programs and Souvenirs.

State tournament programs will be provided, free of charge, in PDF files for users to download, when available.

Please note that hi-res programs may be best suited for desktop downloads and low-res programs may be best suited for mobile and tablet device downloads. Please see the following link for state tournament programs downloads:

<http://www.azpreps365.com/programs/football>

Sale or distribution of AIA State Tournament related game programs, t-shirts or any other souvenirs by any individual or company other than the Kukulski Brothers at any AIA State Tournament playoff site or game is prohibited.

Playoff programs, t-shirts, caps, etc. will be available at all semi-final sites.

- Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding the state tournament programs or souvenirs.

COMPETING TEAM INSTRUCTIONS

- Official rules shall be those of the current National Federation Football Rule Book, the AIA Constitution and Bylaws, and these tournament instructions.
- At least five officials shall be assigned to all post-season football contests.
- The game officials are responsible for the conduct of the game as prescribed by AIA adopted playing rules.
- 25 second field level clocks will be in use at championship games played at Arizona State University Sun Devil Stadium, University of Arizona Stadium as well as any other sites that have the 25 second field clock.
- The National Federation Playoff System shall be used to resolve a tie game in all state playoffs, including the state championship games. (See AIA policy/procedure; article 24.1.3)
- The AIA policy/procedure; article 24.1.5 (Football Speed Up Rule) will be used anytime a team is ahead of an opponent by 42 or more points. Regular timing rules shall apply in the last two minutes of the game or when the score returns to less than 42 points.
- **Teams must use a Wilson ball that has the “National Federation of State High School Associations” stamp on it.**

Note: Every school team that makes the AIA State Football playoffs has received a complimentary Wilson Collegiate Style GST F1003B game football so that all AIA State Football Playoff games can meet the AIA sponsorship agreement with Wilson.

- If available, dressing rooms will be assigned by the Site Director; however, all players must provide their own towels and locks.
- A coach shall be in attendance during all pre-game warm-up sessions.
- **At all game sites, each participating team shall provide an AIA approved (i.e. Wilson) game ball to the game officials for use during the tournament game.**
- **In the first two rounds, it will be the responsibility of each participating school to provide ball runners to assist the officials in exchanging footballs during the game. For liability reasons, the ball runner must be of high school age or older.**

Please Note: Teams playing at college or professional team playing sites will use college hash marks and college goal posts. **No pre-game practice is allowed at any neutral site game site by any team.**

Uniforms

- The home team shall wear their dark jerseys and the visiting team shall wear their light jerseys.
- The visiting team is responsible for avoidance of similarity of colors; however, if there is doubt, the referee may require the home team to change. (See N.F. Football Rule Book, Rule 1-5-1-c-4, page 17). When games are played on a neutral site, the AIA recommends the home team bring two different color sets of jerseys.

Coaching Staff/Sideline Spectators

Only school board approved members of participating schools’ football coaching staff will be permitted on the field.

- **All individuals on the field sidelines must be of high school age or older due to AIA insurance liability.**



COMPETING TEAM INSTRUCTIONS (continued)

On Saturday, October 28, 2017 the AIA State Football Bracket Show will be held as part of the AZPreps365 Radio Show. The AIA State Football Bracket Show will be streamed live on Azpreps365.com as well.

- The AIA State Football Bracket Show will be held on Saturday, October 27, 2018 at 9 a.m. to 11:00 a.m. at Famous Dave's Bar-B-Que – Mesa
- video streaming - <http://www.azpreps365.com>

Football Distribution To Participating Playoff Teams

Each school team in the AIA state football playoffs will receive a Wilson Collegiate Style GST F1003B football. A Wilson football is required to be utilized for all AIA state tournament football games. The AIA provide every participating team in the tournament a game ball to insure that each school can meet the sponsorship obligations that all member schools have. Your team can utilize the Wilson game ball I send you or any other Wilson game ball that has the NFHS stamp on it.

Note: AIA State Football playoff teams that have indicated that they will have a coach representative at the AIA State Football Bracket Show, on Saturday, October 27th at 9 a.m., can pick up their complimentary Wilson football from Ron Halbach at the event. All others will be shipped to the school athletic director, of the playoff team.

Participating Schools: Administrator Control of Spectator Responsibility

The National Federation of High School Associations disapproves of any form of taunting which is intended to embarrass, ridicule or demean others under any circumstances.

School administrators from the state tournament participating schools are assigned the following responsibility as AIA member school tournament participants:

16.3.4 Spectator Behavior – In the event that spectators, parents, or other non-school personnel initiate or use profanity in cheers or cheers having the intent of sounding profane, single out opposing players personally and/or heckle them by directing derogatory or profane statements or chants at them, use racist remarks, direct offensive cheers/chants at opposing cheering sections, or engage in physical conflict or other threatening or aggressive behavior with school personnel, officials, players, coaches, or other spectators, the school(s) involved shall utilize all available law enforcement resources to prosecute such offenders, and shall take all reasonable actions to help ensure that future similar incidents do not occur, such as temporarily or permanently prohibiting the offender(s) from attending future contests.

Any spectator conduct that becomes unruly or interferes with the orderly progress of the game will result in the suspension of the game until offending spectator(s) are removed from the game site. **Artificial noisemakers are prohibited at state playoff venues. If any artificial noisemaker is brought into a game site, the item will be confiscated.**

SPIRITLINES

Specific information for spirit line coaches and teams for AIA State Football can be found in the Spirit Line Conduct Guide for Football on the AIA Spirit Line coach webpage (see link below):

<http://aiaonline.org/files/8092/spiritline-football-conduct-guide.pdf>

MARCHING BANDS – 1A/2A/3A Conferences

- Any and all band equipment that will go onto any football stadium field must be equipped with pneumatic or inflatable wheels to protect the turf.
- The participating school bands have the option to provide musical entertainment. *The Tournament Site Director must be notified 48 hours in advance of the game whether or not the participating schools plan to provide a band that will play during the game or perform on the field.*
- **1A/2A/3A Round #1/#2 Football Band Performances**
 - **Maximum Half-time will be 15 minutes**
 - Each of the participating schools shall be allowed *a maximum of twelve minutes for its band show*. The visiting team's band will perform during pre-game. The visiting team has the first option to provide a band to play the National Anthem.
 - This includes the time to get the band on the field to perform and leave the field following the field performance.
- **1A/2A/3A State Semi-Final and Championship Band Performances**
 - Pre-game and half time band performances: Each of the participating schools shall be allowed *a maximum of twelve minutes for its band show*. The visiting team's band will perform during pre-game. The visiting team has the first option to provide a band to play the National Anthem.
 - This includes the time to get the band on the field to perform and leave the field following the field performance.
- The maximum half time for the **1A/2A/3A State Semi-Final and Championship Band Performances** shall be no more than 20 minutes.
 - In the event that neither school has a band in attendance, the Site Director will utilize a pre-recorded rendition of the National Anthem to be played prior to the start of the game.

MARCHING BANDS– 4A/5A/6A Conferences

- **4A/5A/6A Round #1/#2 Football Band Performances**
 - **Maximum Half-time will be 15 minutes**
 - Each of the participating schools shall be allowed *a maximum of twelve minutes for its band show*. The visiting team's band will perform during pre-game. The visiting team has the first option to provide a band to play the National Anthem.
 - This includes the time to get the band on the field to perform and leave the field following the field performance.

- **4A/5A/6A State Semi-Final Game Band Performances**
 - **Maximum Half-time will be 15 minutes**
 - Pre-game and half time band performances: Each of the participating schools shall be allowed *a maximum of twelve minutes for its band show*. This includes the time to get the band on the field to perform and leave the field following the field performance.
 - The visiting team's band will perform during pre-game. The visiting team has the first option to provide a band to play the National Anthem.
 - In the event that neither school has a band in attendance, the Site Director will utilize a pre-recorded rendition of the National Anthem to be played prior to the start of the game.

4A/5A/6A State Championship Game Band Performances

- The half time for the **4A/5A/6A State Championship Game** is 20 minutes
- **Due to AIA presentations at halftime, school bands will have limited time for their on-field performance**
 - **Both school bands will have the option of performing on the game field at half time**
 - **Each of the participating schools shall be allowed a maximum of six minutes for its on field band performance.** This includes the time to get the band on the field to perform and leave the field following the field performance.
 - The visiting team has the first option to provide a band to play the National Anthem.
 - In the event that neither school has a band in attendance, the Site Director will utilize a pre-recorded rendition of the National Anthem to be played prior to the start of the game.
- The Tournament Site Director will assign seating areas for participating bands. Whenever possible, bands will be seated in the permanent stands. It is the responsibility of band director(s) to arrive at game sites in sufficient time to prevent spectators from sitting in the seats designated for the band.
 - In case of a double header, the band(s) who performed for the first game will relinquish their seats for the band(s) that will perform for the second game.

TOURNAMENT SIGNS/ARTIFICIAL NOISEMAKERS/DISRUPTIVE SPECTATORS

- Artificial Music, other than that played by AIA announcers at the football playoff sites are prohibited, If The playing of music/sound effects shall only be permitted, from the press box, during pre-game, time-outs, intermission and post-game. (NFHS rule 1-18)
- Unsportsmanlike/derogatory signs are not permitted at any AIA state tournament venues under the administration of school site directors or AIA personnel.
- Artificial noisemakers that create an unsportsmanlike or disruptive game environment in the opinion of the game officials or site administrator are not allowed and will be confiscated.
- Disruptive/unsportsmanlike behavior by spectators will not be tolerated. Violators will be removed from the venue.

CHAMPIONSHIP GAME PROCEDURE

- Event timeline, arrival instructions, pre-game procedures and halftime instructions for the championship game participating teams will be e-mailed or faxed to the school competing in winning schools on the Monday following the semi-final game.

TROPHIES

The presentation of trophies/team individual medals will be made on the field immediately after all championship games. **Participating team administrators and coaches must to take steps to ensure that the field remains clear of all non team related individuals for this activity.** Please assist the tournament site directors in keeping all fans off the game field and in the stadium seating areas.

ADA COMPLIANCE NOTICE

ADA NOTICE:

It is the policy of the Arizona Interscholastic Association not to discriminate on the basis of disability in admission to, access to, or operation of its programs, services and activities, or in its hiring and employment practices.

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by making a request to the office staff. Requests should be made as early as possible to allow time to arrange the accommodation.

AIA ADA COMPLIANCE OFFICER:

Questions, concerns, complaints, or requests for additional information may be forwarded to the AIA ADA Compliance officer:

Joe Paddock – Assistant Executive Director
Arizona Interscholastic Association, Inc.
7007 North 18th Street
Phoenix, Arizona, 85020
602-385-3811
jpaddock@aiaonline.org

AIA RESTRICTIONS FOR ALL FOOTBALL PLAYOFF VENUES

- **Including high school sites and stadiums**

All spectators are reminded that the items listed below will not be permitted inside any AIA playoff game facility. There are no lockers available outside of the stadium in which to secure items not allowed inside the facility. Items may also not be held by stadium staff members or left unattended on stadium grounds.

- Alcohol
- Animals (except for service animals)
- Signs may not be displayed in a manner that obstructs other fans' views of the game or stadium scoreboards/advertising signage.
- Clothing deemed obscene or indecent
- Fireworks or sparklers
- Illegal drugs
- Smokeless Cigarettes
- Weapons - Included but not limited to firearms & knives

Any item deemed inappropriate or hazardous by high school or stadium security

ARIZONA STATE UNIVERSITY STADIUM POLICIES

ASU Athletic Guests, The following list of allowable and prohibited items is provided in order to enhance everyone's safety and experience while visiting our facilities. Should you bring any item that is not allowed into the facility to the gates, you will be asked to return the item to your car before entering the stadium. We apologize, in advance, for any inconvenience this may cause you. We hope you have an enjoyable experience attending an ASU Athletic event. If you have a question about an item not on this list, please call (480) 965-3933. Thank you for your cooperation. Office of Athletic Operations & Facilities

ITEMS ALLOWED IN ASU ATHLETIC FACILITIES: (Subject to change without notice)

- Factory sealed or completely empty water bottles 44 ounces or smaller
- Banners and signs (at the discretion of Athletic Operations and Facilities staff) without poles
- Food (small, individual portions)
- Cameras in which the length of the lens is smaller than the width of the base unit (no flash photography)
- Bags including fanny packs, back packs, and purses smaller than 12"x12"x12"
- Small personal size retractable umbrellas
- Seat cushions • Binoculars
- Empty personal misting devices
- Diaper bags (Only if accompanied by a baby/infant)
- Blankets
- Cell phones/pagers
- Small umbrella strollers (must collapse to fit underneath seat)
- Video cameras

ITEMS PROHIBITED IN ASU ATHLETIC FACILITIES: (Subject to change without notice)

- Outside beverages/containers/cans
- Poles or hard objects
- Bags larger than 12"x12"x12"
- Weapons/knives • Animals (except guide dogs)
- Artificial Noisemakers
- Tripods
- Bats
- Large/golf umbrellas
- Glass containers
- Ice chests/coolers
- Alcohol
- Thermos Bottles

UNIVERSITY OF ARIZONA STADIUM POLICIES

*No one is allowed on the field at any time without proper credentials.

Attendees are reminded that the items listed below will not be permitted inside the University of Arizona Stadium. There are no lockers available outside of the stadium in which to secure items not allowed inside the facility. Items may also not be held by stadium staff members or left unattended on stadium grounds.

*NO CONTAINERS ADMITTED. NO LARGE BAGS, BACKPACKS, or PARCELS permitted. ALL PERSONAL ITEMS SUBJECT TO SEARCH. The University of Arizona policy prohibits bringing beverage and food containers into Arizona Stadium. If patrons do bring food or beverage containers including bottles, ice chests, bottles, cans, canteens, or bags containing food, they will be asked to dispose of them at the gate, or return them to their car. Patrons carrying small bags or handbags will be asked by University personnel to open them for inspection.

*Should patrons experience any discomfort because of the actions of others and wish to seek relief from the same, please report the incident to the closest crew member. The crew member will then seek assistance to alleviate the problem.

*NO RE-ENTRY POLICY: A no re-entry policy exists in the stadium. If you leave the facility, you must purchase a new ticket in order to return to the game.