



**MINUTES**  
**EXECUTIVE BOARD MEETING**  
**December 4, 2017**

In accordance with Article 6, Section 6.3, Paragraph 6.3.1 of the Arizona Interscholastic Association, Inc. (AIA) Constitution, a regular meeting of the Executive Board was held on Monday, December 4, 2017 at the AIA office located at 7007 North 18<sup>th</sup> Street in Phoenix, Arizona.

President Jacob Holiday called the meeting to order at 8:30 am

**Members in Attendance:**

Mark Goodman, 1A Conference (St. David Unified School District)  
Mark Showers, 2A Conference (Camp Verde High School)  
Jacob Holiday, 3A Conference (Monument Valley High School)  
Jeannine Brandel, 4A Conference (Flagstaff High School)  
Mark Cisterna, 5A Conference (Notre Dame Preparatory)  
Herman House, 6A Conference (Tucson Unified School District)  
Michael Fowler, Ed.D, CMAA, Arizona Interscholastic Athletic Administrators Association (Higley Unified School District)  
Camille Casteel, Ed.D, Arizona School Administrators (Chandler Unified School District)  
Mike DeLaO, Arizona School Boards Association (Safford Unified School District)  
David Hines, AIA Executive Director

**Members Absent:**

Travis Udall, AdvancED (Round Valley Unified Schools)

**AIA Staff Present:**

Mark Mignella, Legal Counsel  
Joe Paddock, Assistant Executive Director  
Gary Whelchel, State Commissioner of Officials  
Brian Gessner, State Commissioner of Officials Elect  
Denise Doser, Director of Finance  
Brian Bolitho, Director of Business Development  
Dean Visser, Tournament Coordinator  
Ron Halbach, Tournament Coordinator  
Tayler Coady, Executive Assistant

**Guests:**

Jose Garcia, AzPreps365  
Steve McDowell, Gilbert Public Schools

**LEGAL COUNSEL REPORT**

On a motion duly made, seconded and carried, President Holiday, in accordance with Article 6, Section 6.3, Paragraph 6.3.3, Subparagraph 6.3.3.2 of the AIA Constitution, called for the following Executive Sessions to receive report from legal counsel:

- ✓ 8:32 a.m. – 9:27 a.m.

**APPROVAL OF MINUTES**

The minutes from the November 13, 2017 minutes were **approved**.

**CONSENT AGENDA ITEMS**

On a motion duly made, seconded and unanimously carried, the Executive Board **approved** the following consent agenda items:

**AIA Lifetime Passes**

Heidi Lukow	Rio Rico	27 years / Retired
Steve Savoy	Peoria Unified SD	Retired
Chari Wallace	Coolidge School District	44 years
Bryan Rice	Red Mountain	26 years
James Kirk	Flagstaff	35 years

**Conference/Region Meeting Agendas and Minutes**

- ❖ 3A Conference Meeting Minutes – August 10, 2017
- ❖ 3A Conference Meeting Minutes – November 16, 2017

**FINANCIAL REPORT**

In accordance with Article 6, Section 6.5, Paragraph 6.5.15 of the AIA Bylaws, the Executive Board **approved** the following financial reports:

- ✓ Financial Report for November 2017

**MEMBERSHIP COMMENTS**

Mark Cisterna thanked Mr. Halbach and the AIA staff for the successful football state games being held in Tucson. He thought that it ran very smoothly and was a great turn out.

**CANCELLATION REQUESTS – CONTEST AND/OR PROGRAMS**

In accordance with Article 11, Section 11.4, Paragraph 11.4.3, Subparagraph 11.4.3.1 of the AIA Bylaws, the Executive Board **approved** the following cancellation request for a varsity program that could have a bearing on regional or state playoffs:

**HEREBY CONSENT:**

- |                      |                                      |
|----------------------|--------------------------------------|
| 1. Poston Butte      | FR Girls' Basketball Program         |
| 2. Saguaro           | FR Girls' Basketball Program         |
| 3. Cienega           | FR Girls' Basketball Program         |
| 4. Santa Rita        | FR Boys' Basketball Program          |
| 5. Bisbee            | FR Boys' Basketball Contest w/ Miami |
| 6. Phoenix Christian | JV Football Contest w/ Arete Prep    |
| 7. Seton Catholic    | JV Girls' Soccer Program             |
| 8. Catalina          | JV Girls' Soccer Program             |
| 9. Sedona Red Rock   | JV Girls' Basketball Program         |
| 10. McClintock       | JV Girls' Soccer Program             |

**CONSENTS UNKNOWN:**

- |            |                              |
|------------|------------------------------|
| 1. Casteel | FR Girls' Basketball Program |
|------------|------------------------------|

**EXECUTIVE DIRECTOR REPORT**

David Hines gave the Executive Board members a brief overview of the results from the remaining fall tournaments. He stated that he had received positive feedback about the off week for 4A-6A football prior to the championship games. Seemed that the extra week helped heal some kids and allowed the football spotlight to be on the 2A and 3A during their championship games.

Mr. Hines thanked the board members that were present in Tucson for the 4A-6A championship games as well as the University of Arizona for hosting the games. Herman House thanked the Amphitheater District's administrators for helping organize the games at the stadium as well.

Based on some schools duplicating AIA sideline championship passes, schools will no longer be receiving them or to the games. The AIA will work with school leaders on keeping coaches from sharing their game day credentials with others.

Mr. Hines stated that nearly 2,300 fans packed into Mesquite High School during the 5A and 6A girls' volleyball championship games.

Mr. Hines added that the AIA is working on creating a calendar for the 2018-19 school year events. This calendar should be completed before the Athletic Director meeting this year. He also stated that nearly 2,200 athletic directors will be present for the annual NIAAA conference December 8-12 at the Phoenix Convention Center.

The NFHS winter meeting will be held at the beginning of January in Scottsdale for State Association Executive Directors.

### **NEW MEMBER SCHOOL BALLOT RESULTS**

In accordance with Article 2, Section 2.2 of the AIA Constitution, the Executive Board granted full membership effective the 2018-2019 school year and gave approval to ballot the AIA member schools for their approval of the full membership applications from the following schools:

- ❖ American Leadership Academy – Ironwood (3A) – for membership with stipulation of no post-season participation for the first two years of membership
- ❖ Cicero Preparatory Academy (2A)
- ❖ Canyon View High School (4A)
- ❖ Heritage Academy – Laveen (2A)

Based on the information gathered from balloting the membership the above schools have been approved for membership for the 2018-2019 school year.

On a motion made, seconded and carried the Executive Board **approved** above schools for membership for the 2018-2019 school year.

### **DISCUSSION – AMERICAN LEADERSHIP ACADEMY – GILBERT NORTH**

In accordance with Article 2, Section 2.2 of the AIA Constitution, the Executive Board granted full membership effective the 2018-2019 school year and gave approval to ballot the AIA member schools for their approval of the membership application from:

American Leadership Academy – Gilbert North (3A) - approval for membership with stipulation of no post-season participation for the first two years of membership.

*Michael Fowler abstained.*

### **STUDENT ELIGIBILITY APPEAL – PAPER REVIEW** **REQUEST FOR HARDSHIP ELIGIBILITY – LEGAL GUARDIAN**

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.5 of the AIA Bylaws, **approved** the following Legal Guardian request:

- Alhambra High School
- Florence High School
- Florence High School

### **REQUEST - REPLACEMENT OF A COMPLIMENTARY PASS**

On a motion made, seconded and unanimously carried, the Executive Board **approved** the following replacements of complimentary pass upon receipt of payment.

- David McNeil – Glendale Preparatory Academy – Baseball Coach
- Sandy Lundberg – Casteel High School – Principal

**REQUEST – TO EXCEED PERMISSIBLE NUMBER OF GAMES**

On a motion duly made, seconded and unanimously carried, the Executive Board **approved** the following:

**Casteel** - request to exceed for boys' volleyball match to help fill **Gilbert Christian's** schedule.

**Valley Union** – request to exceed for softball game to help fill **Tombstone's** schedule.

**Greenway** – request to exceed for JV girls' soccer game to help fill **Northwest Christian's** schedule.

**Central** – request to exceed for FR/JV/VAR boys' basketball games to help fill **Sandra Day O'Connor's** schedule.

*Camille Casteel abstained.*

**REQUEST – EXCEPTION TO ARTICLE 22.5 – PUSCH RIDGE CHRISTIAN ACADEMY**

The Pusch Ridge Christian Academy girls' basketball program is asking for their players to be allowed to play eight quarters instead of six quarters each night of competition for the 2017-2018 season.

PRCA is asking for this exception because they want to ensure that they can fill the JV and Varsity game obligations for the 2017-2018 basketball season.

On a motion made, seconded and carried the Executive Board **approved** the above request from Pusch Ridge Christian Academy.

**DIVISION APPEAL**

On a motion made, seconded and carried the Executive Board **approved** the below appeal from Northwest Christian for the next two year block.

- Northwest Christian High School (Division III to Division IV in Cross Country & Track)

**SCHOOL VIOLATIONS**

**CAMELBACK HIGH SCHOOL** – *Phoenix Union High School District*

*Rule: Article 2. Membership, Section 2.6 Responsibility of School Administrators*

**Reported Violation:**

After the varsity football game, during the hand-shake line, a shoving match took place between two athletes from the opposing teams. This quickly spread to multiple students from both teams engaging in skirmishes on the field. The entire incident lasted less than a minute before order was restored and teams were separated at opposite ends of the field.

**Schools Corrective Action:**

In the future, we will have personnel (coaches, security, police and other adults) on both sides of the hand-shake line. We will also use this incident to educate our student-athletes, coaches and game management personnel on preventing and responding to such incidents.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Camelback High School **Football Program** on **Advisement** for one year 12/4/17-12/4/18.

**SCHOOL VIOLATIONS** – Cont'd

**CATALINA FOOTHILLS HIGH SCHOOL** – *Catalina Foothills School District*

*Rule: Article 11. Scheduling of Contest and Schedule Contracts, Section 11.2 Scheduling of Contests*

**Reported Violation:**

Our cheer team has withdrawn from the state spiritline qualifying competition due to injuries and eligibility issues.

**Schools Corrective Action:**

None provided.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Catalina Foothills High School **Spiritline Program** on **Advisement** for one year 12/4/17-12/4/18.

**LEE WILLIAMS HIGH SCHOOL** – *Kingman District*

*Rule: Article 15. Student Eligibility, Section 15.3 Enrollment Rule.*

**Reported Violation:**

A home school student played for Lee Williams although his attendance zone is Kingman High School. This took place during the 2016-2017 school year.

**Schools Corrective Action:**

All soccer games were lost so no need for forfeit. There was no acting AD at the time the violation happened. The checklist to catch these mistakes worked now that there are in place. During the process, clearance cards are given to the AD to check all files of all team members.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Lee Williams High School **Activities Program** on **Advisement** for one year 12/4/17-12/4/18.

**QUEEN CREEK HIGH SCHOOL** – *Queen Creek Unified*

*Rule: Article 24. Football, Section 24.10 Post-Season Tournaments*

**Reported Violation:**

A drone flew over the outside of the south end of the track during the first quarter of the first round of state football playoffs. It was brought to my attention and the drone was quickly brought down by our BVTV crew.

**Schools Corrective Action:**

Athletic director will communicate better with all people who are involved with media that drones are not to be used during playoff games. The bylaw regarding unmanned aerial systems will be sent out to all involved with the media before each playoff games via the athletic director.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Queen Creek High School **Activities Program** on **Advisement** for one year 12/4/17-12/4/18.

**SCHOOL VIOLATIONS** – Cont'd

**MINGUS UNION HIGH SCHOOL** – *Mingus Union District*

*Rule: Article 15. Student Eligibility Rules, Section 15.8 Parental or Legal Guardian Consent Rule*

**Reported Violation:**

An athlete was allowed to practice two times before it was discovered he hadn't been cleared by the athletic office. Mingus uses FamilyID for parents/guardians to sign off on all forms and the athlete did not have a 2017-2018 FamilyID completed.

**Schools Corrective Action:**

AD has spoken to the boys' soccer varsity coach reminding him to double check his eligibility list before allowing any athlete to participate.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Mingus Union High School **Activities Program** on **Warning** for one year 12/4/17-12/4/18.

**CATALINA HIGH SCHOOL** – *Tucson Unified School District*

*Rule: Article 24. Football, Section 24.8 Out-Of-Season Football Activities*

**Reported Violation:**

On October 31<sup>st</sup> I received an email from an AD to notify me that our varsity football team held a scrimmage in pads and helmets after the conclusion of that sports season. I investigate and discovered the head coach arranged to have a scrimmage with his players on that date.

**Schools Corrective Action:**

Our varsity football coach will not continue as coach next year.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Catalina High School **Football Program** on **Warning** for one year 12/4/17-12/4/18.

*Herman House abstained.*

**SCHOOL VIOLATIONS** – Cont'd**FLAGSTAFF HIGH SCHOOL** – *Flagstaff Unified School District*

*Rule: Article 17. Coaches and Coaching, Section 17.4 Coach's / Sponsor's Code of Ethics*

**Reported Violation:**

After a frustrating loss my coach made the following statement to a report, "That as the ballgame – he crossed the plane, then they said they didn't know where the ball was," coach stated of the officials' explanation. "They should have called in dead, it should have been the next down. You don't just give the ball to them. They didn't know where the ball was, so then it's a dead ball. They were the worst refs I've been around in my life, that's all I can say..."

**Schools Corrective Action:**

Personally met with the football coaches and went over victory with honor and appropriate responses to the media. It is also on the agenda for our next coaches meeting. I am confident that this will not happen again.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Flagstaff High School **Football Program** on **Advisement** for one year 12/4/17-12/4/18.

*Jeannine Brandel abstained.*

**NORTH CANYON HIGH SCHOOL** – *Paradise Valley Unified District*

*Article 26. Soccer, Section 26.3 Preseason Interschool Varsity Scrimmage*

**Reported Violation:**

Our scrimmage went over the 4x20 minute periods that are allowed for a varsity soccer scrimmage. We had a multi-school scrimmage. The wording of the bylaws was ambiguous to us and our understanding. We talked with Joe Paddock and now understand. We had refs as well on site for the scrimmage who did not help us catch the mistake either.

**Schools Corrective Action**

My soccer coach and I will go through the soccer bylaws again. We will clarify any questions we have on the bylaws.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the North Canyon High School **Boys' Soccer Program** on **Advisement** for one year 12/4/17-12/4/18.



**SCHOOL VIOLATIONS** – Cont'd

**NORTH CANYON HIGH SCHOOL** – *Paradise Valley Unified District*

*Rule: Article 17. Coaches and Coaching, Section 17.4 Coach's / Sponsor's Code of Ethics*

**Reported Violation:**

A heated exchange/conversation occurred between NCHS football coaches and officials after the varsity game at NCHS on Sept. 22.

**Schools Corrective Action**

We held meetings with our football coaching staff to go over proper conduct by coaches during and after games and reworked some game day assignments for some of our coaches.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the North Canyon High School **Activities Program** on **Advisement** for one year 12/4/17-12/4/18.

**BLUE RIDGE HIGH SCHOOL** – *Blue Ridge Unified*

*Rule: Article 11. Scheduling of Contest and Schedule Contracts, Section 11.2 Scheduling of Contests*

**Reported Violation:**

Our cheer coach was unable to work with and travel with the team to participate in the show cheer D-III qualifier on November 18<sup>th</sup> at Desert Ridge. Blue Ridge had to withdraw.

**Schools Corrective Action**

None.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Blue Ridge High School **Spiritline Program** on **Advisement** for one year 12/4/17-12/4/18.

**BASHA HIGH SCHOOL** – *Chandler Unified School District*

*Rule: Article 14. General Provisions, Section 14.2 Practice*

**Reported Violation:**

On Sunday, November 19<sup>th</sup> a coach on our freshman basketball staff opened up the gym and allowed 3 players to shoot using the shooting machine. The coach did not give instruction but provided opportunity and equipment.

**Schools Corrective Action**

Basketball coaching staff will be re-in serviced on AIA bylaws. Basha AD will again review access to bylaws and application of them at the next regularly scheduled coaches meeting.

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Basha High School **Basketball Program** on **Advisement** for one year 12/4/17-12/4/18.

*Camille Casteen abstained.*

**SCHOOL VIOLATIONS** – Cont'd**VERRADO HIGH SCHOOL** – *Agua Fria Union High School District**Rule: Article 15. Student Eligibility, Section 15.12 Recruitment Rule***Reported Violation:**

Former Varsity Assistant Football Coach ran an independent speed training camp for your football players. Student who attended this camp transferred to Verrado in July 2016. School was not aware the student attended the speed training camp. In October 2017, the school was informed of the potential violation. An investigation had revealed student did attend the speed training camp.

**Schools Corrective Action**

Assistant Coach tendered his resignation October 2017. Verrado continues the investigation of other violations. The investigation has been hindered due to the coach's availability. Verrado requests that the AIA places a hold on the forfeiture request until the investigation is complete. Verrado has confirmed there are no current varsity football players who attended the coach's speed camp and lived outside Verrado district. Verrado anticipates completing the investigation on or before November 10, 2017.

**Pending Forfeitures:**

Lake Havasu	10/7/16
Barry Goldwater	10/14/16
Agua Fria	10/21/16
Desert Edge	10/27/16

**Executive Board Action:**

Executive Board, in accordance with Article 16, Section 16.1 of the AIA Bylaws, placed the Verrado High School **Activities Program** on **Advisement** for one year 12/4/17-12/4/18.

**HARDSHIP APPEALS**

*The following representatives entered the meeting for a student eligibility appeal and left upon completion of their presentations:*

<b><u>Chaparral</u></b>	Sam Messina – Athletic Director, Parent, Student <b><u>Mesquite</u></b> – Scott Hare – Athletic Director
<b><u>Marcos de Niza</u></b>	Carlos Alvarado – Athletic Director, Parents <b><u>Seton Catholic</u></b> – Matt Mayo – Athletic Director
<b><u>Walden Grove</u></b>	Barry Cromer – Athletic Director, Parents, Student

Following review and discussion of the written and oral information presented, the Executive Board, in accordance with Article 15, Section 15.14 of the AIA Bylaws, **granted / denied** the following hardship eligibility requests:

<b><u>School/Appeal</u></b>	<b><u>Granted/Denied</u></b>
Chaparral	Granted
Marcos de Niza	Denied
Walden Grove	Granted

**FUTURE DATES**

Dec. 21, 2017 - Jan. 2, 2018	AIA Office Closed – Holiday
January 15, 2018	AIA Office Closed – Holiday
January 16, 2018	Executive Board Meeting (Tuesday)
	Spring Hardship Appeal Deadline
January 22-24, 2018	Spring Hardship Appeal Hearings
January 25, 2018	Legislative Council Agenda Deadline

There being no further business, and on a motion duly made, seconded and carried, the meeting adjourned at 11:52 a.m.

Respectfully submitted,

David Hines  
Executive Director