## AIA Guidelines regarding Prescott/Prescott Valley Hotels

Hotels that choose to engage in a cooperative effort with the AIA will agree to a standard set of guidelines and in return the schools will be bound by the same guidelines. The preferred hotels that have agreed to these set of guidelines are listed within this document.

- Reservations must be made directly with hotel (not through travel agent or online site)
  - Any reservations made through a third party and not made directly with hotel will not be entitled to the rights provided in the "AIA Guidelines"
- Only rooms booked for coaches and athletes will be entitled to the "AIA Guidelines" to ensure every team as an opportunity to be
  - Rooms blocked for Booster groups will not be entitled to the AIA Guidelines, and must be set up a separate room block with the hotel under the hotels normal operational procedures for booking room blocks
- Due to the variable nature of the high school playoff system it is impossible for schools to accurately predict their length of stay.
  - Our proposal would be to allow participating schools to check out any day by 12
    PM without early termination penalties if the school fails to advance.
- Exception for early afternoon contests
  - If a team is participating in an event that will be completed by 2 PM it is the responsibility of the coach to work with the hotel to arrange for a late checkout/stay over option.
    - Possible procedures would be for the teams to store all their gear in the coaches room allowing the other rooms to be cleaned and ready for sale in case the team does not advance
    - Schools may need to pay for the coach room if the team does in fact fail to advance and leave early.
    - If the school advances they would then need to let the hotel know immediately that the school will be returning to utilize the contracted rooms.
- Schools that book rooms prior to the tournament commencing and then fail to qualify will be subject to cancellation fees unless they notify the hotel immediately to cancel the contracted rooms.
  - Hotels on a case by case basis might place a limit on the number of rooms an individual team can contract per event thus limiting their exposure if that school fails to qualify for the state tournament

## Prescott Valley / Prescott Preferred Hotels

## **HOTEL NAME**

Hampton Inn Prescott Valley (928)772-1800 2901 N Glassford Hill Rd Prescott Valley Az 86314

Comfort Suites Prescott Valley (928)771-2100 2601 N. Center Pointe Dr Prescott Valley Az 86314

Arizona Inn Prescott Valley (928)772-8600 7875 E Hwy 69 Prescott Valley Az 86314

Super 8 Prescott Valley (928)775-5888 7801 E State Rte 69 Prescott Valley Az 86314

Americas Best Value Prescott Valley (928)772-2200 8383 E State Routes 69 Prescott Valley Az 86314

Prescott Resort (928)776-1666 1500 E State Route Hwy 69 Prescott Az 86301

Forest Villas Hotel (928)717-1200 3645 Lee Circle Prescott, Az 86301

Hampton Inn Prescott (928)443-5500 3453 Ranch Dr Prescott Az 86303

Holiday Inn Express Prescott (928)445-8900 3454 Ranch Dr Prescott Az 86303

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Residence Inn Prescott (928)775-2232 3599 Lee Cl Prescott Az 86301

SpringHill Suites Prescott (928)776-0998 200 E Sheldon St Prescott Az 86301

Quality Inn Prescott (928) 776-1282 1105 E. Sheldon St Prescott Az 86301

Prescottonian Prescott (928)445-3096 1317 E Gurley St Prescott Az 86301 Janis Russell lq6710dos@laquinta.com

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