



OUR STUDENTS, OUR TEAMS . . . OUR FUTURE.

# **2016 AIA State Girls Volleyball**

## **ADMINISTRATOR/TEAM COACH TOURNAMENT GUIDE**

**Schedule, Rules, Regulations, Instructions**

**AIA State Tournament Coordinator**

[www.aiaonline.org](http://www.aiaonline.org)

**Table of Contents**  
**2016 AIA State Girls Volleyball Spectator Tournament Guide**

<b>Topic</b>	<b>Page Number(s)</b>
State Tournament Sections/Brackets/Qualifying	3-4
Competition Rules	4
School Administrator control of spectator behavior/signs/noisemakers	4
Admission Fees	5
Camera/Filming Policy	5
Score Reporting	5
Programs/Souvenirs	6
Site Administrator Host Site General Instructions/ Locker Room Assignment/Locker Room Security/ Pre-court warm-up	6
Emergency-Medical Requirements	7
Scorer Table requirement/Pre-game on court warm-up/Three ball rotation	7
Team General Instructions	7-8
Media Credential Policy /ADA Policy	8-9-10

## 2016 AIA State Girls Volleyball Administrator/Team Coach Tournament Guide

### Participating AIA Member Schools by Conference and Region

To see the AIA member schools that compete in each level of AIA State girls volleyball, click on the desired AIA State girls volleyball Conference link below from <http://www.azpreps365.com/> :

1A Conference:

<http://www.azpreps365.com/teams/volleyball-girls/1a>

2A Conference:

<http://www.azpreps365.com/teams/volleyball-girls/2a>

3A Conference:

<http://www.azpreps365.com/teams/volleyball-girls/3a>

4A Conference:

<http://www.azpreps365.com/teams/volleyball-girls/4a>

5A Conference:

<http://www.azpreps365.com/teams/volleyball-girls/5a>

6A Conference:

<http://www.azpreps365.com/teams/volleyball-girls/6a>

### 2016 Girls Volleyball State Playoff Brackets

To see the AIA State Tournament Bracket for each level of AIA State girls volleyball, click on the desired AIA State Girls Volleyball Division link below from <http://www.azpreps365.com/>:

1A Conference:

<http://www.azpreps365.com/brackets/volleyball-girls/1a/449-2016-aia-1a-volleyball-girls-state-championship>

2A Conference:

<http://www.azpreps365.com/brackets/volleyball-girls/2a/450-2016-aia-2a-volleyball-girls-state-championship>

3A Conference:

<http://www.azpreps365.com/brackets/volleyball-girls/3a/448-2016-aia-3a-volleyball-girls-state-championship>

4A Conference:

<http://www.azpreps365.com/brackets/volleyball-girls/4a/456-2016-aia-4a-volleyball-girls-state-championship>

5A Conference:

<http://www.azpreps365.com/brackets/volleyball-girls/5a/454-2016-aia-5a-volleyball-girls-state-championship>

6A Conference:

<http://www.azpreps365.com/brackets/volleyball-girls/6a/452-2016-aia-6a-volleyball-girls-state-championship>

### **QUALIFYING – GIRLS VOLLEYBALL**

**6A, 5A (16 team bracket):** In order to qualify, a school must have scheduled a minimum of 14 games. Based on region standings, the top team in each region (except 6A Southern) will earn an automatic bid at minimum to the conference play-in tournament. The automatic bid in the 6A Southern will be the winner of the 6A Southern Region Tournament. The conference play-in tournament will match up teams ranked No. 9 through No. 24. Teams ranked No. 1 through No. 8, along with the eight winning teams from the conference play-in tournament, will make up the 16 team state tournament. The state tournament bracket will be seeded according to overall ranking of the 16 teams. The state tournament will consist of four rounds and will be single elimination.

- 6A: Teams ranked No. 1 to 8, and eight (8) conference play-in winners
- 5A: Teams ranked No. 1 to 8, and eight (8) conference play-in winners

**4A (16 team bracket):** In order to qualify, a school must have scheduled a minimum of 14 games. Based on region standings, the top team in each region will earn an automatic bid to the state tournament. The state tournament bracket will be seeded according to overall ranking of the 16 teams. The state tournament will consist of four rounds and will be single elimination.

- 4A: Eight (8) automatic bids, eight (8) at-large qualifiers based on ranking

**3A (16 team bracket):** In order to qualify, a school must have scheduled a minimum of fourteen (14) games. Based on region standings, the top two teams in each region will earn an automatic bid to the state tournament. The state tournament bracket will be seeded according to overall ranking of the 16 teams. The state tournament will consist of four rounds and will be single elimination.

- 3A: 12 automatic bids, four (4) at-large qualifiers based on ranking

**2A (16 team bracket):** In order to qualify, a school must have scheduled a minimum of 14 games. Based on region standings, the top team in each region will earn an automatic bid to the state tournament. The eight (8) second place team in each region along with eight (8) additional teams as determined by the 2A conference will play in a conference play-in tournament to determine the next eight (8) qualifier to the state tournament. The state tournament bracket will be seeded according to overall ranking of the 16 teams. The state tournament will consist of four rounds and will be single elimination.

- 2A: Eight (8) automatic bids and eight (8) conference play-in winners

**1A (16 team bracket):** In order to qualify, a school must have scheduled a minimum of 14 games. Based on region standings, the top two teams in the 1A South will earn an automatic bid to the state tournament. The 1A East and 1A West top two qualifiers will come from the region tournament. In the 1A Central and 1A North, the regular season region champ and the region tournament winner will make up the two qualifiers; however, should the region tournament champ be the same as the regular season champ, the runner-up from the region tournament will be the second automatic qualifier. The state tournament bracket will be seeded according to overall ranking of the 16 teams. The state tournament will consist of four rounds and will be single elimination.

- 1A: 10 automatic bids, six (6) at-large qualifiers based on ranking

## 2016 AIA State Girls Volleyball Administrator/Team Coach Tournament Guide

### **RULES**

Official rules shall be those of the current National Federation Volleyball Rule Book, the AIA Constitution and Bylaws, and these tournament instructions.

All school volleyball team uniforms must meet the National Federation of State High School Associations legal uniforms rules (National Federation Volleyball Rule 4, Section 2).

- The Arizona Interscholastic Association has adopted the use of a libero player (AIA Bylaw Article 30.7.4.)
  - The libero players uniform must adhere to the specific requirements as stated in National Federation Volleyball Rule 4-Section 2-Article 2.

### **SCHOOL ADMINISTRATOR CONTROL OF SPECTATOR BEHAVIOR**

The National Federation of High School Associations disapproves of any form of taunting which is intended to embarrass, ridicule or demean others under any circumstances. (National Federation Rule 12, Section 1).

AIA Bylaw; Article 16.3.4 stipulates that student spectators, parents, or other non-school personnel that initiate or use profanity in cheers or cheers having the intent of sounding profane, single out opposing players personally and/or heckle them by directing derogatory or profane statements or chants at them, use racist remarks or direct offensive cheers /chants at opposing individuals, teams or fans are in violation of the AIA sportsmanship rules. At all contests, including region and state tournament contests, participating school's administrators have the responsibility to control their fan behaviors, either student or adult.

Any spectator conduct that becomes unruly or interferes with the orderly progress of the game will result in the suspension of the game until offending spectator(s) are removed from the game site. Artificial noisemakers are prohibited at state playoff venues. If any artificial noisemaker is brought into a game site, the item will be confiscated. The playing of music/sound effects shall only be permitted during pre-game, time-outs, intermission and post-game and will be under the control of the site game announcer. (National Federation Rule 12, Section 3).

### **TOURNAMENT SIGNS/ARTIFICIAL NOISEMAKERS**

Signs are not permitted at any indoor tournament sponsored by the AIA. (AIA Bylaw 12.1.5)

The use of artificial noisemakers is prohibited. (NFHS Volleyball Rules; Section 8)

### **SCORE REPORTING**

**Post-Season Results- immediately at the conclusion of the game:**

Two hours prior to start of your state tournament game, an email will be sent to the visiting and host school athletic director, as well as the host high school venue (if a neutral site) with a score reporting link. **At the conclusion of the game, any of the three mentioned above may click on the score reporting link to be taken to the scores portion of their admin (upon logging into the system) to enter the game result. The goal is to have the result reported and posted immediately at the conclusion of the game.**

**ADMISSION FEES- Volleyball**

**All Rounds**

\$10.00 Adults, \$5.00 Students with School ID  
Children five and under admitted free

**3A/2A/1A**

**Camelback H.S./Central H.S./North H.S.**

**\$10.00** Adults, \$5.00 Students with School ID (single entry)

**All Day Passes- unlimited entry and exit**

**\$15.00 Adults, \$5.00 Student with School ID**

**Children five and under admitted free**

**FREE ADMISSION**

Children five or under

Players in uniform entering with their School Board approved coaching staff

School Board Approved Varsity Football Staff

Team Support Staff

Twenty Spirit Line (in uniform) with their Sponsor(s)

Band members (in uniform) with their Sponsor(s)

All tournament workers

Media with proper credentials

AIA Lifetime Pass Holder and One Guest

AIA Complimentary Pass and One Guest

Arizona Football Officials Association (AzFOA) Pass Holder (self only)

***Photo ID required for AIA Pass Holder and all AIA Complimentary Passes***

**PROGRAMS AND SOUVENIRS**

Kukulski Brothers is the official supplier for AIA Programs and Souvenirs.

State tournament programs will be provided, free of charge, in PDF files for users to download, when available. Please note that hi-res programs may be best suited for desktop downloads and low-res programs may be best suited for mobile and tablet device downloads. Please see the following link for state tournament programs downloads:

<http://www.azpreps365.com/programs/volleyball>

Sale or distribution of AIA State Tournament related game programs, t-shirts or any other souvenirs by any individual or company other than the Kukulski Brothers at any AIA State Tournament playoff site or game is prohibited.

Playoff programs, t-shirts, caps, etc. will be available at all semi-final sites.

Please call David Kukulski or Dan Kukulski at (480) 921-1975 if you have any questions regarding the state tournament programs or souvenirs.

**CAMERAS**

- Cameras (with no flash) are permitted.
- Hand held video cameras are permitted at high school sites. Please notify parents and fans that tripod equipment is not permitted in the stands.

**SITE ADMINISTRATOR HOST SITE GENERAL INSTRUCTIONS:**

**Locker Room Availability**

High school hosts for AIA Girls State Volleyball games are to create locker room availability for participant teams.

If at all possible, school teams that will be opposing each other in a match should be assigned to locker room facilities that are separate from one another.

The AIA expectation is that each school team will be greeted upon arrival by the site director or their representative and go with the team to the locker room/dressing area that has been assigned to the team.

**Locker Room Security**

**Players and teams will be required to carry and protect their own belongings from time of arrival at the arena until departure. School teams are expected to have their players bring all of their belongings with them to the competition gym. All team related items must be stored behind the team bench during competition, unless a host school has a locked and secure room to insure the safe storage of team items.**

It is acceptable for a site host school; if there will be multiple state tournament matches at your site, to assign more than one team to a locker room. If at all possible, school teams that will be opposing each other in a match should be assigned to locker room facilities that are separate from one another.

School team's coaching staffs are expected to supervise the locker room their team is assigned to during all times that their school's players are in the locker room.

**Pre-court stretching/warm-up**

The host sites are not required to provide an auxiliary gym for stretching or warm-up prior to a team's game. If an auxiliary gym is available for pre-game stretching and warm-up, the site director is expected to inform the visiting teams of the facility space available upon the visiting team's arrival and check in.

- A school's coach shall be in attendance and with the team during all warm-up sessions.

**Scorer Table Requirement**

**Each high seed host tournament site is required to provide a scorer table team that includes an announcer, scoreboard/timer, scorebook keeper and libero tracker.** These positions **must** be filled by four separate AIA paid individuals. Scorer tables are expected to utilize current NFHS official scorebooks, NFHS libero tracking sheets and NFHS volleyball roster/team lineup forms.

During the officials meeting, it is possible that both teams might indicate they **do not** utilize the libero player with their game strategy. If this happens, the libero tracker simply will be idle during the match.

**GameBall Rotation**

At all AIA Girls State Volleyball Tournament sites, a minimum ball rotation of two Wilson volleyballs , utilizing ball shaggers, is required to speed up game play. If any site director needs assistance to train the ball shagger rotation crew, please contact Gary Whelchel, AIA Commissioner of Officials.

- **Each high seed host site will receive two Wilson I-Cor volleyballs to insure that Wilson game balls are the only brand of volleyballs utilized in the AIA State Girls Volleyball Tournament.**

## **EMERGENCY/MEDICAL HOST SITE REQUIREMENTS**

- Every school must have an emergency action plan in place and submitted to the AIA in order to host a post season tournament.
- Please go to link for the **Anyone Can Save A Life - Emergency Action Plan** at:

[http://www.greatapes.com/acsal\\_eap/course/1.php](http://www.greatapes.com/acsal_eap/course/1.php)

Per AIA Executive Board approved policy, AIA Member schools must engage a qualified medical professional (QMP) or Emergency Medical Technician (EMT) for all AIA State Football games at high seed site locations.

At all AIA managed State Football games at neutral site locations, the AIA has the responsibility to engage a qualified medical professional (QMP) or Emergency Medical Technician (EMT) at the neutral site.

### **IF THERE IS NO QMP OR EMT AT THE GAME, THE GAME WILL NOT BE PLAYED.**

QMP means:

- ATC - Certified Athletic Trainer
- MD - Medical Doctor
- DO - Doctor of Osteopathic Medicine
- NP - Licensed Nurse Practitioner
- PA - Licensed Physician's Assistant

*(QMP as defined by Arizona Revised Statute 15-341)*

- If a school does not have a QMP or EMT and the opposing school does, in order for the game to proceed, the QMP or EMT agrees to cover the opposing school as well as their own school.

### **Method of Payment for QMP/EMT:**

- Refer to <http://aiaonline.org/about/procedures-manual> QMP/EMT Coverage/Protocol instructions.
- **NOTE: If ONLY an EMT is at the game, any player removed due to suspected head injury or concussion will not be allowed to enter or re-enter the game based on an EMT evaluation. Return to play or practice can only be based on evaluation by a QMP (Arizona Revised State Statute 15-341).**

### **Required 48 hours Notice:**

- If you are unable to provide for a Qualified Medical Professional (MD, DO, Physician's Assistant, Nurse Practitioner or Certified Athletic Trainer) or an EMT to be at your game, please contact AIA Office Assistant Jessica Garcia (602-385-3810 X201) ([jegarcia@aiaonline.org](mailto:jegarcia@aiaonline.org)) for assistance.



## 2016 AIA State Girls Volleyball Administrator/Team Coach Tournament Guide

### **TEAM GENERAL INSTRUCTIONS**

No more than 18 players shall suit up, participate or be listed on the roster of a school team for Post-Season tournaments. (AIA Bylaw; Article 30.6.2)

Teams must use a **Wilson volleyball** that has the “National Federation of State High School Associations” stamp on it in all AIA State Volleyball Tournament playoff games.

- **Note:** The ball that will be in use for all AIA Girls Volleyball State Tournament games will be the Wilson I-COR Volleyball game ball
- **Each high seed host site will receive two Wilson I-Cor volleyballs to insure that Wilson game balls are the only brand of volleyballs utilized in the AIA State Girls Volleyball Tournament.**

### **Team Check In:**

Teams are required to check in (as a team) a minimum of 50 minutes before game time. Upon arrival, the head coach of participating teams will be given a NFHS volleyball roster/team lineup form. The head coach will present this completed form to the scorer table either prior to or at the time the team comes to the court for the start of the warm-up period.

### **Team Dressing Facilities**

After team check in, a team will start the process for preparing for their game. A locker room/dressing area will be assigned to the team. Players and teams will be required to carry and protect their own belongings from time of arrival at the gymnasium until departure. **Teams must be supervised in the locker room by the team’s coaching staff at all times.**

- **Note:** Other teams could be using the locker room your team is assigned to. Upon completion of your team’s preparation in the locker room, please have your players bring all of their belongings with them to the competition gym. All team items will be stored behind the bench during your competition.

### **Pre-court stretching/warm-up**

For first and second round games **do not** anticipate an auxiliary gym will be available for stretching or warm-up prior to your team’s game.

For semi-final and championship game sites, there will either be stretching and warm-up time allotted on the game court or in an alternate . The site director will give direction to each team’s coach upon initial check in.

### **Pre-game court warm-up**

The two competing teams will be taken to the competition court at the same time. Teams can anticipate pre-game court time of 20 minutes. The bracketed designated home team will be assigned the bench to the right of the scorer table as you face the playing court. All player and team items must be kept immediately behind the player chairs in a neat and orderly fashion.

- ***The initial five minute that the teams have on the court will be used by the officials for the coin toss and captains/coaches meeting. The pre-game court warm-up will be the standard 15 minutes. Three minutes for general warm-up on one-half of the court by each team followed by six minutes by each team for full court warm-up, hitting and serving.***

### **Post Game**

There will be a locker room available to your team following your game completion. There will be showers in these locker rooms for your players use but your players must provide their own towels. Teams must be supervised in the locker room by the team’s coaching staff at all times.

## 2016 AIA State Girls Volleyball Spectator Tournament Guide

### **MEDIA CREDENTIAL POLICY**

#### **Site Director Responsibility**

##### **Media Application Process For AIA Media Credential:**

AIA has a Media Credential Policy that needs to be followed to protect the proprietary rights of the Association and to protect the student-athletes and coaches at region and state tournament events. The following link (<http://aiaonline.org/news/press-center>) is to the AIA Media Center which houses the AIA Media Credential Form and the AIA Approved Media List (those that have requested and been granted AIA media credentials). Please download the AIA Media Credential Form and should a media member need access that is not on the media list, they will need to sign off on the form. Please print out several of the Media Credential Forms so each media outlet fills out its own form. **Should the media member refuse to sign off on the form, they will not be granted access to the region or state tournament event you're hosting.**

Members of the media might show up with Freelance Credentials. These have no pictures on them, but do allow for access to the event per the designated media outlet on the AIA Media Credential.

#### **Site Director Responsibility**

At the conclusion of the event, please fax or mail those forms to the AIA so that we may follow up and credential those people the approved media list will be updated as forms are received and processed. Please download the AIA Approved Media List (which is constantly being updated) so that those members of the media that are already approved may be granted access. Please note that some members of the media might show up with Freelance Credentials. These have no pictures on them, but do allow for access to the event per the designated media outlet on the AIA Media Credential.

**Once again, please remember to download the AIA Approved Media and AIA School Media lists to use at the gates for signing in the media and school media.**

AIA Approved Media and AIA School Media list link:

<http://aiaonline.org/news/press-center>

### **MEDIA**

- The AIA Director of Media Marketing will issue all media credentials. Direct questions to Brian Bolitho at [bbolitho@aiaonline.org](mailto:bbolitho@aiaonline.org) or 602-385-3822.
  - Media Credentials must be requested in advance of game-day.
  - The AIA will issue media credentials to legitimate news media only
- TV/Radio Broadcasting - If a radio or television station wishes to broadcast a championship game from one of the playoff sites, a station representative must contact Brian Bolitho, AIA Director of Media Marketing, at 602-385-3822 or [bbolitho@aiaonline.org](mailto:bbolitho@aiaonline.org) to make the necessary arrangements.
- **General Broadcasting Information**
  - **Radio Stations that want to broadcast the any division level championship games** may pick up the broadcast from the AIA sanctioned radio network by contacting the AIA Director of Media/Marketing at 602-385-3822 or [bbolitho@aiaonline.org](mailto:bbolitho@aiaonline.org).
  - Requests for broadcasting space and telephone lines for all games not on the AIA sanctioned radio network will be honored on a first come, first serve basis by the site director.
  - Cost for broadcasting will be paid by the broadcasting station.
  - Radio advertisers must meet acceptable educational standards.
  - **Advertising by alcohol and/or tobacco companies is prohibited.**
- Television Credentials - Only television coverage crews may have credentials.
  - TV coverage consists of a station film crew desiring to shoot footage for news telecasts
  - Television stations wishing to broadcast a delayed telecast of the complete championship game must contact Brian Bolitho, AIA Director of Media Marketing at 602-385-3822 or [bbolitho@aiaonline.org](mailto:bbolitho@aiaonline.org).
- AIA365.com video streaming – all division level championship games will be video streamed

## 2016 AIA State Girls Volleyball Spectator Tournament Guide

### ADA COMPLIANCE NOTICE

#### **ADA NOTICE:**

It is the policy of the Arizona Interscholastic Association not to discriminate on the basis of disability in admission to, access to, or operation of its programs, services and activities, or in its hiring and employment practices.

Persons with a disability may request a reasonable accommodation, such as sign language interpreter, by making a request to the office staff. Requests should be made as early as possible to allow time to arrange the accommodation.

#### **AIA ADA COMPLIANCE OFFICER:**

Questions, concerns, complaints, or requests for additional information may be forwarded to the AIA ADA Compliance officer:

David Hines – Assistant Executive Director  
Arizona Interscholastic Association, Inc.  
7007 North 18<sup>th</sup> Street  
Phoenix, Arizona, 85020  
602-385-3823  
[dhines@aiaonline.org](mailto:dhines@aiaonline.org)