

4A Conference Committee
Minutes
September 19, 2016 @ 9am AIA Office

Region Rep Attendees:

Matt Belden, Chair, Jeannine Brandel, AIA Board Rep, Ron Safcik, Skyline, Jim Denton, Black Canyon, Eric Freas, Grand Canyon, Randy Walker, Gila, Rob Roberson, Southwest, Joe Paddock, Kino, Mark Faust, West Valley

Absent: Shelley Arredondo, Desert Sky, Michael Fowler, AIAAA Conference Rep

AIA Staff:

Dean Visser, Tournament Director

AIA Executive Board Report Update: Jeannine Brandel, AIA 4A Conference Rep Executive Board Member

- Ms. Brandel shared notes from the Sept. 14th Board meeting. Significant time was spent during the board meeting discussing the Notre Dame issue.
- The outline for the selection of the new AIA Executive Director was discussed. The timeline for this procedure was handed out. A meet and greet is planned with the finalist selections after legislative council on March 3rd. Should a current board member like to apply, they must resign their current position.
- A discussion was held regarding 1A and 2A having difficulty with football schedules and cancellation of games..
- 15 hardship appeals were heard on the first round, 5 on the next round. Conferences did a good job with fairness as they dealt with the appeals. The appeals heard by the board, and ultimately approved, were mostly of a financial nature. A debrief might be helpful in how the different conferences look at hardship appeals. Mr. Belden indicated feedback he received was positive regarding conferences being fairly consistent across the board with their decision making on appeals.
- The new transfer rule was another topic for continuous discussion. One situation that occurs with regularity is an athlete moving after season of sport has started. Ms. Brandel suggested discussion on the transfer bylaws to reach a place of clarity for all. Mr. Visser suggested a subcommittee to meet for an hour after a 4A Conference meeting to discuss clarification of transfer bylaws for next year, then possibly meeting again after Legislative Council to discuss any new or updated information.
- Sports Specific Bylaws to Policy and Procedures. This is a work in progress and information gathering is still in process for this change to occur for the 17-18 school year. Identifying what may be negotiable versus what is non-negotiable will be part of the process for switching from bylaws to sport procedure.
- Drone handout was given. The AIA Drone Policy does not apply to non-AIA events.
- Concussion Insurance Policy and paperwork has been made available. Denise Dosser did an excellent job getting information out on this new insurance.

Region Reports:

Most regions in 4A are meeting next week.

AIAAA Report Update: notes given by Ms. Brandel

Ms. Brandel complemented the success of the conference. Mr. Faust spoke regarding the National Conference coming to Phoenix in 2017 and forming of committees. The hope is to have full body committees of 10-15 people from each conference to work on the 11 committees for this event. 100+ people will be the target for planning/working the event. Cost for the National Conference will be \$415.00 per attendee for registration and two (2) classes. Registration alone is \$265.00. The event will be held at the Phoenix Convention Center. Mr. Belden asked if there has been discussion from a monetary standpoint regarding the AIAAA State Conference and National Conference both being here next year and if the AIAAA has considered shortening the State Conference so ADs may be able to attend both if cost is reasonable. Mr. Paddock indicated that attendance to the 2017 State Conference could be low due to the cost associated with attending both conferences. Mr. Faust will take the monetary concern to the next AIAAA meeting for discussion.

Meeting notes for 4A Conference:

DISCUSSION ITEMS:

1. 4A Div II/Div III Track Schedules

- South is done
- 5A created and sent out a survey to their 5A schools for input on track schedules but did not include 4A schools that were moved up to division II for track. This excluded approximately thirteen (13) 4A schools. A division II schedule should have been created to include these thirteen (13) schools.
- 4A is in the same situation with 3A conference and the need to create division III schedules to include 3A schools. Mr. Belden asked the group for feedback on sending out a similar survey to the 4A reps to be forwarded to the schools that should be included. He will also include the 3A Chair, Pete Jelovic, in the survey email.

The following suggestions were made for a possible solution to scheduling:

- Forming a West Valley Committee and East Valley Committee with 3-5 people on each committed to making schedules for their area. (old way)
- Leave scheduling of individual sports to conferences and regions for regular season – then going into divisions for state championships. Communication would be cleaner if conferences were taking care of their own region schedules.
- Do not have track schedules (no traveling on Wednesdays) and compete in invitational only during regular season. Attendance at track invitational is unlimited.
- Restructuring individual sports state tournaments to be set as 6A = Division I, 5A= Division II, 4A = Division III which would include 1A-3A schools, thus having 4 State tournaments instead of 6.

2. 4A Conference Sports Advisory Committee – region update

- Kino and Gila are in favor of forming conference sports advisories for each sport
- With sport bylaws moving forward to becoming rules/procedures, sport advisory committee seems more necessary than ever to bring forward ideas and suggestions.
- Using the model that has been used in the past for set up of committees was agreed upon. Each region representative would then be responsible for two (2) advisory groups. Mr. Paddock will put together a form for each team sport to be sent to Mr. Belden for distribution to the 4A Region Reps. The chair of each committee will be the admin rep on the AIA sports advisory committee. The committee would be comprised of one (1) AD and one (1) coach from each region for each sport.

3. Electronic Hardship Packet/Electronic Signature

- Fillable PDFs would streamline this process by taking care of lag time rather than mail or fax when waiting for the form to come back.
- Checkboxes to be fillable with E-signature, then auto send to receiver.
- Would have time stamp for AIA deadlines.
- The idea of combining the 520 and 530 forms was discussed and would be a great time saver.
- Addition of a comment box would be beneficial for communication.
- An addition of space for discipline issues to be communicated/clarified would be beneficial as well, possibly stating the following:
 - Student currently under any disciplinary issues – if yes please state length of action, date discipline ends, type of infraction, and disciplinary action taken. A change to the form could be brought to AIA staff first. Then a decision could be made to have the conference bring forward a resolution for this item to be placed on the legislative agenda. Ms. Brandel will bring this item to AIA staff.

4. Concussion Insurance Doc/Availability – forms available. Denise Dosser, excellent job

5. Hardship Appeals Consistency Across Conference –

Mr. Paddock expressed a concern regarding consistency across conferences during hardship appeals hearing. A possible solution would be to have conference chairs/region reps attend other conference appeal hearings to provide consistency in decision making. Possibly 1-2 members from each conference attending other conferences. Calibrating within conferences needs to take place to ensure consistency. Mr. Paddock would like to see all hardship appeals paper screened.

Oct. 17 Winter hardship deadline

Oct. 24-26 – Appeal hearings

4A Conference meets on the 24th.

6. Camps/Clinics – Definitive Document Creation

Mr. Paddock expressed his idea about having a clearly defining document that explains what makes a legitimate camp/clinic and what the clinic looks like from the entity running the it. Committee agrees that this is a need and should be required as what we have in place at this time leaves too much to interpretation. The document should also describe the deference between a camp/clinic and open gym/field. Ms. Brandel will bring this to AIA staff.

7. AIA 4A Conference Sports Advisory Reps Update – Dean Visser, Tournament Director

- Committee members should be committed to attend meetings.
- Example of time commitment; Mr. Visser holds one (1) meeting per year.
- Whether it be a coach or AD committee member, it is imperative that communication with the conference be a priority. The vehicle to communicate is up the committee member, but communication is critical regarding information getting back to conference chairs and regions.
- Mr. Visser requested that 4A Conference submit their list of committee members as soon as the decision is made on representation per sport.

AIA Sports Advisory Committee (4A) selection –

<u>SPORT</u>	<u>COACH</u>	<u>SCHOOL</u>	<u>ADMIN</u>	<u>School</u>
Basketball	Howard Mueller	Greenway	Missy Townsend	Prescott
Baseball	John Scrogam	Combs	Jeff Feldman	Greenway
Tennis	Kristie Stevens	Catalina FtHills	Alan Mitchell	Mingus
Swim/Dive	Brian Anderson	Greenway	Rob Roberson	Youngker
Football	Brian Walker	Tempe	Rob Roberson	Youngker
GVolleyball	Sarah Peterson	Greenway	Matt Mayo	Seton Catholic
Badminton	Sarah Schlesinger (5A)	Sunnyslope	Eric Zimmerman (4A)	Washington
	Lerina Johnson (6A)	Perry	Scot Schmidt (6A)	Mesa
Cross Country	Trina Painter	Greenway	Jonathan Chavez	Rio Rico
Golf	Craig Mai	Mingus	Pat Witter	Buckeye
Soccer	Norm Hofer	Apache Jct.	Joe Paddock	Amphi
Softball	Jackie Garcia	Youngker	Shelley Arredondo	Tempe
Track	Malisa Evans	Salpointe	Mark Faust	Sunrise Mtn.
Wrestling	Bryan Smith	Moon Valley	Ken Horstmann	Higley
BVolleyball	Tony Gale	Sunrise Mtn.	Joe Paddock	Amphi Dist.

Additional Items:

- **Hardship Appeal from Tempe was read and discussed – appeal denied**

Future Items:

Good of the order:

NONE

Adjourned: 11:40a