



## PROTOCOL FOR ADDING A SPORT AFTER SCHEDULING IS COMPLETE

1. A request to add a sport after scheduling is complete must be made prior to the start of practice for that sport. (Verify sport specific dates)
2. Email Denise Doser, AIA Director of Finance @ [ddoser@aiaonline.org](mailto:ddoser@aiaonline.org) for invoice of participation fees. (For Varsity competition only)
3. Email Brian Bolitho, Director of Business Development and Robyn Bingham, AIA Officials & Content Coordinator to be placed into a Division, [bbolitho@aiaonline.org](mailto:bbolitho@aiaonline.org) ; [rmbingham@aiaonline.org](mailto:rmbingham@aiaonline.org)
4. School A.D. must arrange for schools to be added to their schedule. For inclusion in the State Tournament, the school must schedule the minimum number of contests, for that sport. (Schools can go over one to accommodate filling a schedule as long as the school requesting to go over one contest, appeals the AIA Executive Board for approval and is approved.)
5. Payment received by Denise Doser and the AIA Finance Dept.

Arizona Interscholastic Association

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