

AIA Policies and Procedures Manual

Holiday Compensation Adjustment – State Tournament

For all State Tournaments that fall on holiday weekends:

3 Day Holiday weekends:

- ✓ **When Friday is the holiday** of a three day holiday weekend = additional **\$10.00 per worker** (NOT PER HOUR) when working that Friday.
- ✓ **When Monday is the holiday** of a three day holiday weekend = additional **\$10.00 per worker** (NOT PER HOUR) when working that Monday.

When Monday is the holiday, the previous Friday IS NOT part of the 3-day holiday weekend. That Friday is a normal workday, no additional pay when working that Friday.

- ✓ **Saturday** of a three day holiday weekend = additional **\$15.00** per worker, **when Friday OR Monday is the Holiday**

4 Day weekends:

- ✓ **Friday** of a four day holiday weekend = additional **\$15.00** per worker
- ✓ **Saturday** of a four day holiday weekend = additional **\$20.00** per worker.

The only holiday this typically applies to is Thanksgiving.

- **The adjusted holiday rate is to be entered into the TIER by the Site Director for each applicable event in lieu of the regular rate.**
- **PLEASE add a second line per TEE (Tournament Employee) for holiday pay. Do not add the rates together.**