

AIA Policies and Procedures Manual

Tournament: Budget for Post Season Events

- Site Director will submit budget for event to the respective AIA Tournament Coordinator (TC) for that sport.
- **For High Seed Sites – utilize pre-approved event budgets provided on website:**
http://www.aiaonline.org/athletics/budget_expense.php
- All other event budgets must be submitted before the event.
- AIA TC will adjust and/or approve and then return budget to Site Director.
- All budget change requests must be submitted to TC for approval prior to event.
- Budget templates for High Seed Sites and AIA Managed Sites are available on the website.
http://aiaonline.org/athletics/budget_expense.php
- Tournament Employee – Sectional & State Compensation Rate Charts
 - **High Seed Sites – TEAM SPORTS – (1st & 2nd Round unless otherwise approved)**
 - **AIA Staff Managed Sites (including Semi-Finals & Finals unless otherwise approved)**